

Fall Semester 2022

Ritsumeikan University Tuition Reduction Application for
Privately-Financed International Students
Application Guidelines

Application Period	
September 27, 2022 (Tue)	13 : 00 ~
October 11, 2022 (Tue)	17 : 00 (Deadline strictly enforced)

Ritsumeikan University International Center

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The following applications will not be considered for selection.

1. Applications which do not follow the rules (these guidelines).
2. Applications containing falsified information.

1. About the 2022 Fall Application (Outline)

(1) Introduction

For the 2020 academic year and onward, as a rule, eligible students will be able to apply for the “Ritsumeikan University Tuition Reduction Application for Privately-Financed International Students” only once per year, from the semester matching their semester of enrollment (Spring Semester enrollees will apply in the spring, Fall Semester enrollees will apply in the fall). Therefore, students eligible to apply via these application procedures are as follows.

(1)	Fall enrollees
(2)	Spring enrollees who have reenrolled or resumed studies from the 2022 Fall Semester
(3)	April enrollees who will change from a Japanese Government Scholarship student to a privately financed student in the 2022 fall semester (information will be provided for eligible students individually).

For students other than (1) (2) (3) above, please apply during the 2023 Spring Semester application period.

(2) Schedule

The schedule is as follows.

Details	Fall Application
Application Period	September 27 (Tue) 13:00 ~ October 11, 2022 (Tue) 17:00 (Japan Time)
Tuition Reduction Selection Results	Announced in early November (as currently scheduled)

(3) Application Procedure

To apply, fill in all requisite information using the online application form at either link below.

Japanese	https://global.support.ritsumei.ac.jp/hc/ja/articles/360057680014
English	https://global.support.ritsumei.ac.jp/hc/en-us/articles/360057680014

【ATTENTION】



- Your RAINBOW ID and password will be required to log in.
- The online application will not be available during the hours below due to system maintenance.
From 4:30 AM to 5:30 AM daily (During course registration periods: from 2:00 AM to 6:30 AM)
From 7:30 PM Wednesdays to 9:00 AM Thursdays

(4) Eligible Applicants

Those eligible to apply	Duration details
Those who enrolled from Fall, any year	Those selected via this application will receive Tuition Reduction for Fall Semester 2022 and Spring Semester 2023.
Spring enrollees who have reenrolled or resumed studies from the 2022 Fall Semester or who will change from a Japanese Government Scholarship student to a privately financed student in the 2022 fall semester.	Those selected via this application will receive Tuition Reduction for fall Semester 2022

(5) Contact

Send any inquiries via the question form at the link below.

Japanese	https://global.support.ritsumeai.ac.jp/hc/ja/requests/new?ticket_form_id=360005720194	
English	https://global.support.ritsumeai.ac.jp/hc/en-us/requests/new?ticket_form_id=360005720194	

2. Tuition Reduction

(1) Tuition Reduction Types

What is Tuition Reduction? Tuition Reduction is a form of financial aid offered by Ritsumeikan University with the purpose of reducing the fiscal burden of international students by covering a percentage of tuition fees. According to the rules established in the “Ritsumeikan University Tuition Reduction Scholarship for International Students Regulations,” Tuition Reduction equaling 20%~100% of tuition fees is awarded to selected applicants.

Tuition Reduction for Privately-Financed International Students (Current Undergraduate Students)

Those enrolled via Japanese language-based admissions	Undergraduate Category I (100% Reduction)	Top 10% of total applicants
	Undergraduate Category II (50% Reduction)	Next top 10% of total applicants after Undergraduate I recipients
	Undergraduate Category III (20% Reduction)	Next top 50% of total applicants after Undergraduate I • II recipients
Those enrolled via English language-based admissions	Undergraduate Category I (100% Reduction)	Top 10% of total applicants
	Undergraduate Category II (50% Reduction)	Next top 10% of total applicants after Undergraduate I recipients
	Undergraduate Category III (20% Reduction)	Applicants who did not receive Undergraduate I or II reduction

*Tuition Reduction for new enrollees (students newly enrolled from the 2022 Fall Semester except for transfer students, etc.) is decided at the time of admissions results, thus, such students are not eligible to apply via this application.

Tuition Reduction for Privately-Financed International Students (Graduate Students)

All Graduate Schools	Graduate Category I (100% Reduction for the regular program duration)	Recipients notified at time of admissions screening results announcement (Selection via this application not possible)
	Graduate Category II (20% Reduction)	All applicants who meet eligibility criteria (Students not selected for Graduate Category I should apply)

(2) Award Period

One year, from October 2022~ September 2023

However, the Tuition Reduction award period for April enrollees who have re-enrolled, resumed studies, or who have changed from a Japanese government scholarship student to a private financed student from the 2022 Fall Semester is one semester only. Please refer to p. 3.

(3) 2022 Fall Semester Tuition Reduction Application Eligibility Criteria

• Applicants must meet one of the following requirements (A), and all of the following requirements (B).

A	<p>Applicants must meet one of the following requirements.</p> <ol style="list-style-type: none">1) Be a September enrollee enrolled for the 2022 Fall Semester; or2) Be a September enrollee studying abroad on a program administered by Ritsumeikan University for the 2022 Fall Semester (with an enrollment status of “Study Abroad”); or3) Be a Spring enrollee who is re-enrolling or resuming studies from the 2022 Fall Semester or will change from a Japanese Government Scholarship student to a privately financed student in the 2022 Fall Semester.; or4) Be authorized by the International Center to apply due to special circumstances.
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B	<p>In addition to (A) above, applicants must meet all of the following requirements (B).</p> <ul style="list-style-type: none"><input type="checkbox"/> Must be a privately-financed international student currently enrolled in an undergraduate or graduate school degree-seeking program (as of September 26th, 2022).<ul style="list-style-type: none">*Undergraduate September 2022 enrollees are ineligible as Tuition Reduction for new enrollees is already decided at the time of their admission screening.*Students who enrolled via a scholarship that is paying for their tuition fees are ineligible.*Application is unnecessary for Graduate Category I awardees.<input type="checkbox"/> Must hold a “Student” residence status or be scheduled to obtain the same, and be within the standard number of years required for graduation.<input type="checkbox"/> 2nd year and higher undergraduate students <u>only</u>: Must meet credit standards<ul style="list-style-type: none">*Undergraduate Categories I, II: The total number of credits earned as of completion of semester immediately preceding the semester of this application must be equal to or higher than the total number of credits required for graduation divided by 8 (the total number of required semesters), then multiplied by the number of semesters you have been enrolled as of completion of the previous semester.$\text{Total credits earned as of completion of semester immediately preceding semester this application is submitted} \geq \left(\frac{\text{Credits required for graduation}}{8} \right) \times (\text{Number of semesters enrolled as of completion of semester immediately preceding semester this application is submitted})$*Undergraduate Category III: The total credits earned over the course of the two semesters immediately prior to the semester of this application must be 10 or more.
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(4) Tuition Reduction Selection Procedures

Undergraduate students only; graduate students need only meet application requirements.

• **Undergraduate students**

Selection will be based according to the following credit standard and grade standards, as well as submitted application documents.

i) Credit standards

At the time of application, students must have acquired the number of credits below, or more, in order to be eligible to apply.

$(1/8 \text{ of the no. of credits required to graduate from your college}) \times (\text{no. of semesters enrolled})$

ii) Grade standards:

Evaluation will be based on cumulative GPA at the time of the screening.

*Cumulative GPA is calculated according to the following equation.

$$\frac{(5 \times \text{number of "A+" credits}) + (4 \times \text{number of "A" credits}) + (3 \times \text{number of "B" credits}) + (2 \times \text{number of "C" credits})}{(\text{Total Number of registered A+, A, B, C, and F credits})}$$

[Notes]

- Credits for courses not necessary for graduation and courses graded as N or T will not be included in the GPA calculation.
- Those who are resuming studies or re-enrolling from the 2022 September Semester will have the following standard applied.
 - Credit standards: Number of credits as of the end of the 2022 Spring Semester.
 - Grade standards: Cumulative GPA as of the end of the 2022 Spring Semester.
- Cumulative GPA for those currently studying abroad via a Ritsumeikan University-administered program is their most recent cumulative GPA score available as of the time of application.
- Students who have transferred to Ritsumeikan from September 2022 as second or third year students (DUDP) will be considered as having fulfilled credit requirements. Scores of accepted transfer credits will all be evaluated as B credits (=3), and then will be used to calculate cumulative GPA.

(5) Announcement of Results

Results are scheduled to be announced via manaba+R in early November.

(6) point of cation

• **About the Application**

- 1) Students who want to receive Tuition Reduction **must apply** for Tuition Reduction **each year**. Applying for Tuition Reduction once **does not** automatically grant you Tuition Reduction for the duration of your studies.
- 2) September enrollees, other than new September 2022 enrollees, who meet the application criteria but who fail to apply for Tuition Reduction via this “2022 September Application” cannot receive Tuition Reduction for either the 2022 Fall Semester or 2023 Spring Semester.
- 3) Tuition Reduction for newly enrolled undergraduate students in their first year (students newly enrolled from the 2022 September Semester except for transfer students, etc.) is determined at the time of the admissions screening. Thus, such students are ineligible to apply for Tuition Reduction at this time.

- 4) The Tuition Reduction award period for April enrollees who have re-enrolled or resumed studies from the 2022 Fall Semester is one semester in length. Thus, such students who wish to receive Tuition Reduction from the 2023 September Semester onwards must submit an additional application for Tuition Reduction during the 2023 Spring Application period.
- 5) Students who will reach the end of their standard program duration at the end of the 2022 Fall Semester are only eligible to receive one semester of Tuition Reduction if selected.

• **Students on a “Leave of Absence”**

Those whose 2022 Fall Semester enrollment status is “Leave of Absence” cannot apply for Tuition Reduction. Furthermore, Tuition Reduction will be cancelled if a student’s enrollment status changes to “Leave of Absence” after applying for Tuition Reduction.

• **Regarding the Revocation of Tuition Reduction (please read the regulations for details)**

- 1) About revocation: According to the regulations, students granted tuition reduction who meet any of the following will have their tuition reduction revoked.
 - a. Those whose application is found to contain deliberate falsification or forgery, etc.
 - b. Those who no longer meet the Tuition Reduction eligibility requirements.
 - c. Those taking a leave of absence from their studies.
 - d. Those who have withdrawn from the university or who have been expelled.
 - e. Those suspended from school for 3 months or more.
 - f. Those who are judged by the Executive Director of the Division of International Affairs as undeserving of Tuition Reduction.

2) Regarding Repayment of Tuition in the Event of Revocation of Tuition Reduction

Those whose Tuition Reduction is revoked must pay an amount equal to that of their cancelled Tuition Reduction award amount for the semester(s) in question, in full, within two weeks of being informed of the cancellation.

- Ritsumeikan University Tuition Reduction Scholarship Regulations

[http://en.ritsumei.ac.jp/current-](http://en.ritsumei.ac.jp/current-students/doc/RitsumeikanUniversityTuitionReductionScholarshipRegulations.pdf)

[students/doc/RitsumeikanUniversityTuitionReductionScholarshipRegulations.pdf](http://en.ritsumei.ac.jp/current-students/doc/RitsumeikanUniversityTuitionReductionScholarshipRegulations.pdf)

• **Points to keep in mind if changing from another residence status to “Student” status**

- Tuition reduction/scholarship applications submitted by students who plan to change their residence status from another status to “Student” will be accepted only if the student indicates their plans to change residence status within the online application.
- Within the online application such students must submit either 1) images of their residence card after conversion to “Student” residence status is complete, or 2) images of their residence card which has been stamped ‘applying for change of residence status’ by the Immigration Bureau, etc. Those who cannot submit either by the online application deadline will need to follow-up and submit either to the International Center at a later time.