

AY2026 Fall Semester New International Students Orientation

**Wednesday, September 16, 2026
Ritsumeikan University International Center**

Agenda

- ▶ **Part 1**
 - ▶ **Introduction**
 - ▶ **Medical Services & Illnesses**
 - ▶ **Career Guidance**
 - ▶ **Extracurricular Activities**
- ▶ **Part 2**
 - ▶ **Residence Status, Life in Japan, How to Contact the International Center etc.**

Part 1

- ▶ Medical Service Center
- ▶ Career Center
- ▶ Student Union and Current Students

Part 2

Topics Covered by the International Center

- ▶ About the International Center
- ▶ Residence Status “Student”
- ▶ Important University Notices and Procedures
- ▶ Life in Japan
- ▶ Financial Support
- ▶ How to Contact the International Center
- ▶ International Student Support Coordinator
- ▶ Useful Information
- ▶ Beyond Borders Plaza(BBP) Events Information

01

About Us

International Center

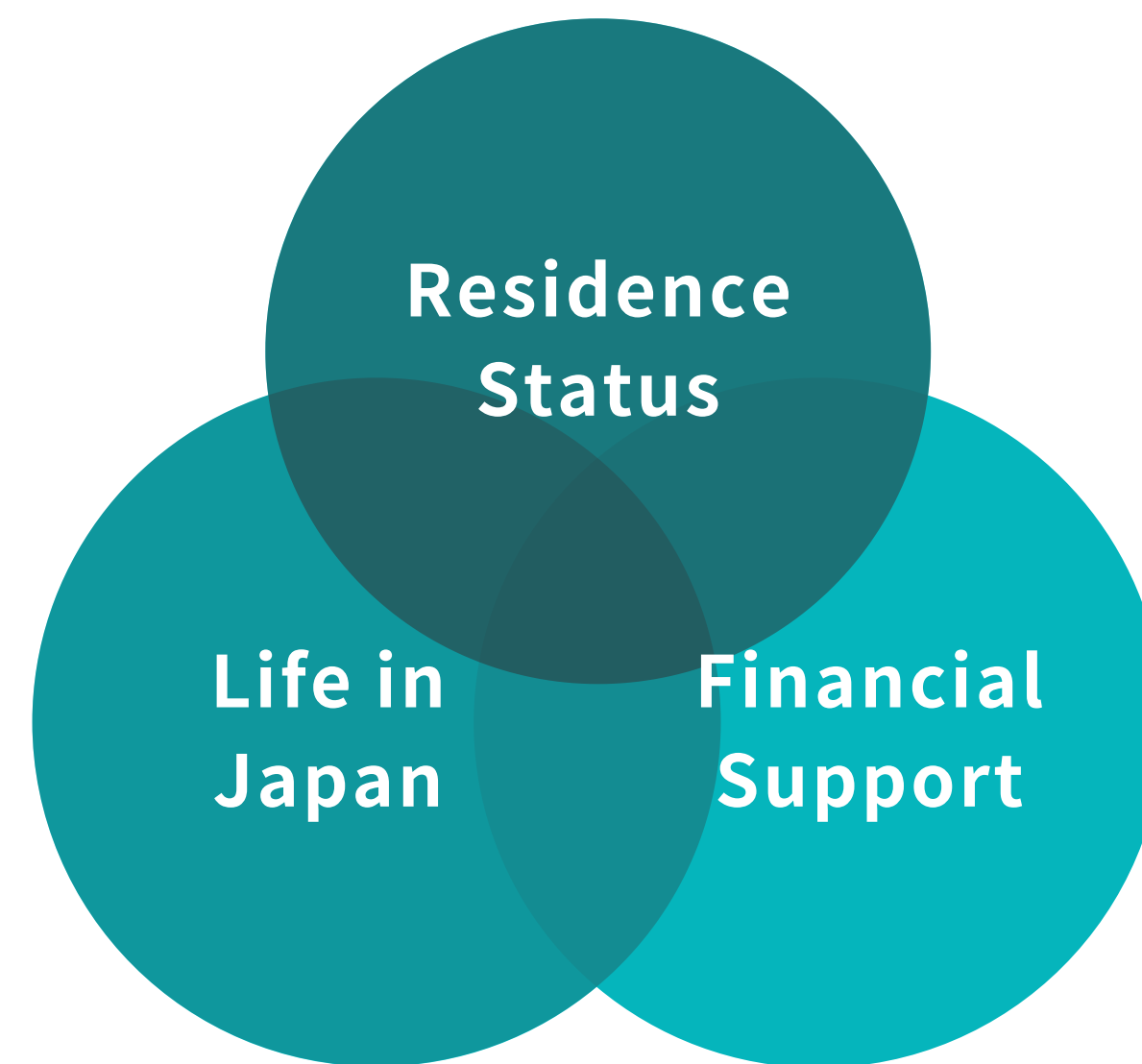
▼ The International Center Supports You

“Your Studies Are a Key Part of Student Life”

Our support focuses on three areas: residence status, daily life, and financial support.

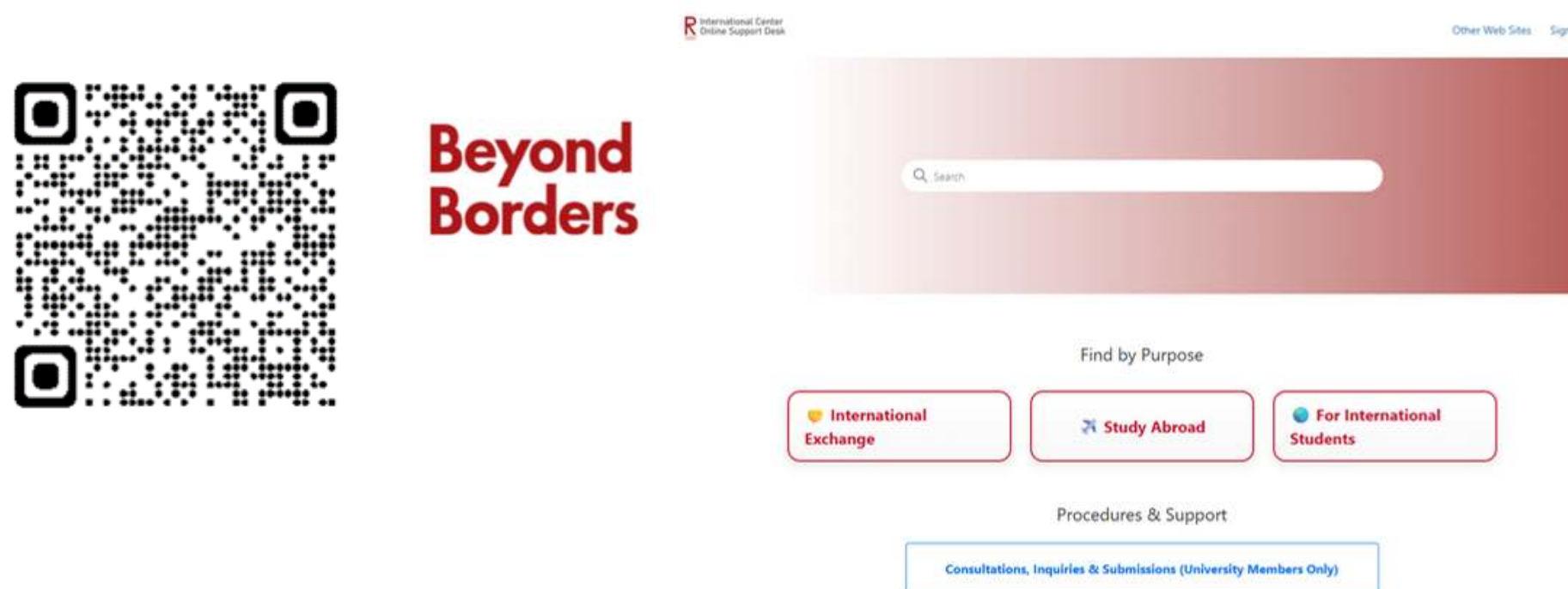
With a “Student” visa, academics must be your top priority—poor performance may affect renewal.

Stay healthy, manage your finances carefully, and reach out to us whenever you need help.



▼ Online Support Desk

► Online Support Desk



 **Information for Incoming Students**

For AY2026 September, New International Students

You can also review today's orientation contents  on this page.



▼ Online Support Desk

What You Can Do:

- ① Check the FAQ (frequently asked questions)
- ② Submit questions or documents via the web form
- ③ View message exchanges with the International Center

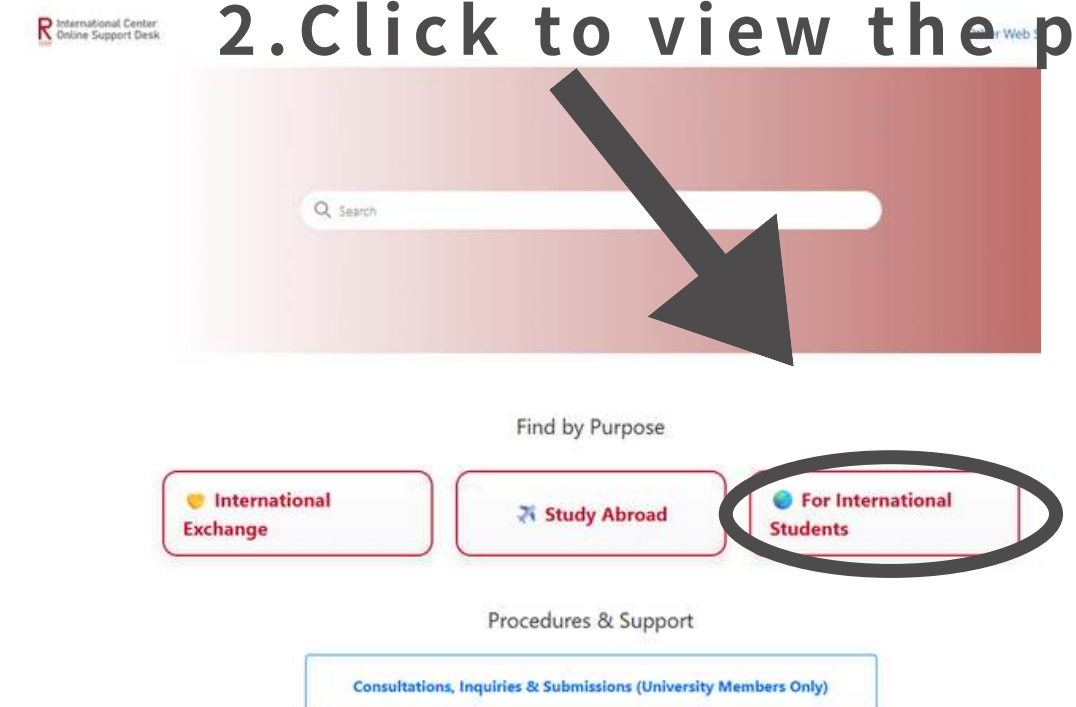
① How to Check the FAQ **No Sign-in Required**

1. Scan the QR code (or use the link)



<https://global.support.ritsumeai.ac.jp/hc/en-us>

2. Click to view the page



Online Support Desk

② How to Submit Questions or Files (Web Form)

Sign in with your
Rainbow ID and password

1. Click the link

**Beyond
Borders**



2. Select the appropriate
form for your question or
file submission

Form for Inquiry/Submit (Current Students Only)

For International students

1. For procedures/questions regarding status of residence (submission of residence card, renewal of period of stay, other questions, etc.), [click here](#).



2. For procedures and questions regarding tuition reductions and scholarships, [click here](#).



3. For consultations and questions regarding student life other than the above, [click here](#).



③ How to Check Messages from the International Center

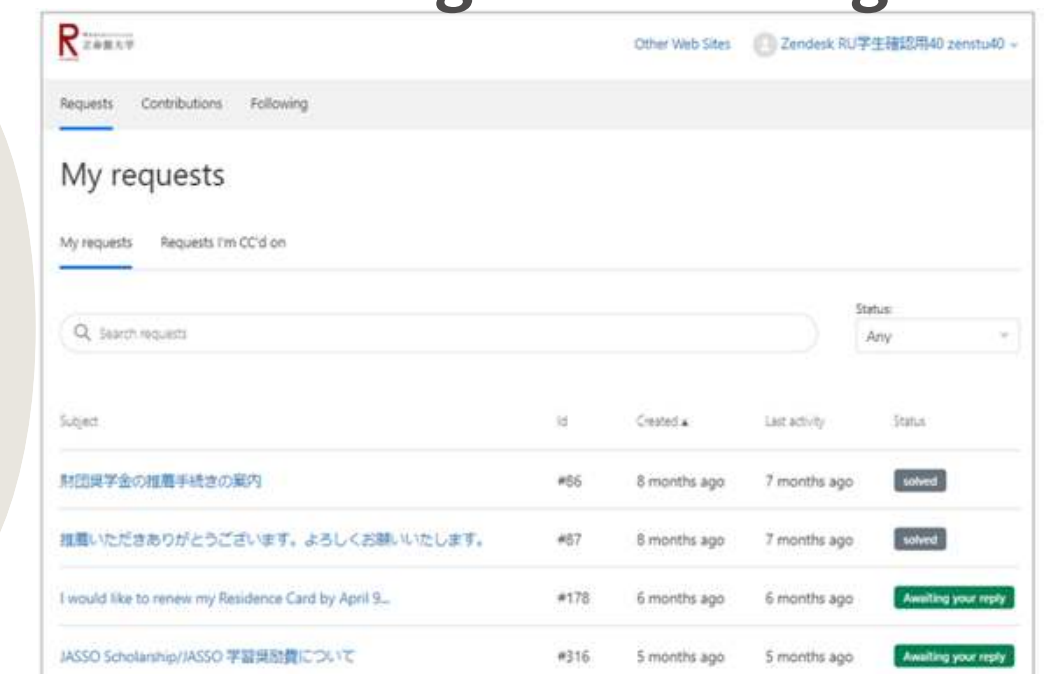
Sign in with your
Rainbow ID and password

1. After signing in, click “My Activities”



2. View the list of message exchanges

When you receive
a message,
a notification will
be sent to your
university email.



Subject	Id	Created at	Last activity	Status
財団奨学金の推薦手続きの案内	#66	8 months ago	7 months ago	Solved
推薦いただきありがとうございます。よろしくお願いたします。	#67	8 months ago	7 months ago	Solved
I would like to renew my Residence Card by April 9...	#178	6 months ago	6 months ago	Awaiting your reply
JASSO Scholarship/JASSO 学費奨励費について	#316	5 months ago	5 months ago	Awaiting your reply

02

Residence Status

“Student”

▼ Residence Status “Student”

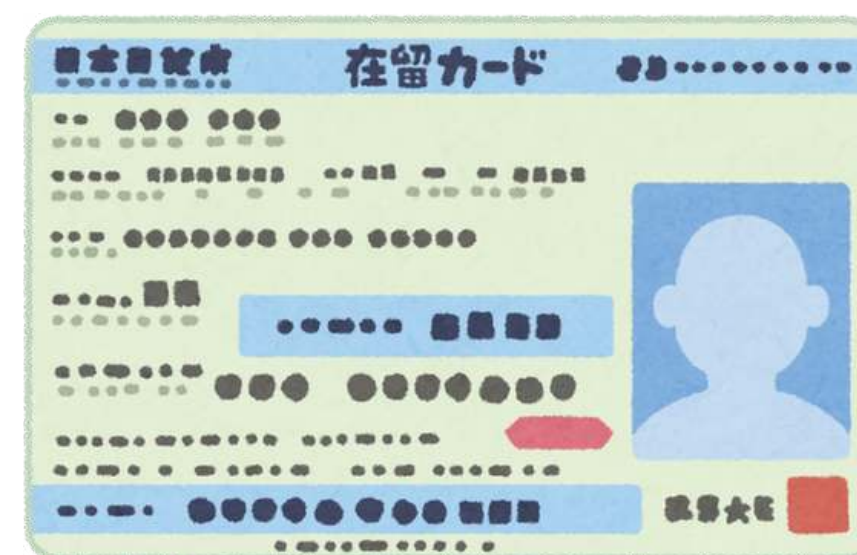
**WHAT IS THE
“STUDENT”
RESIDENCE STATUS?**

Required for studying
in Japan.



**WHAT IS A
RESIDENCE CARD?**

Always carry your
Residence Card.



Residence Card

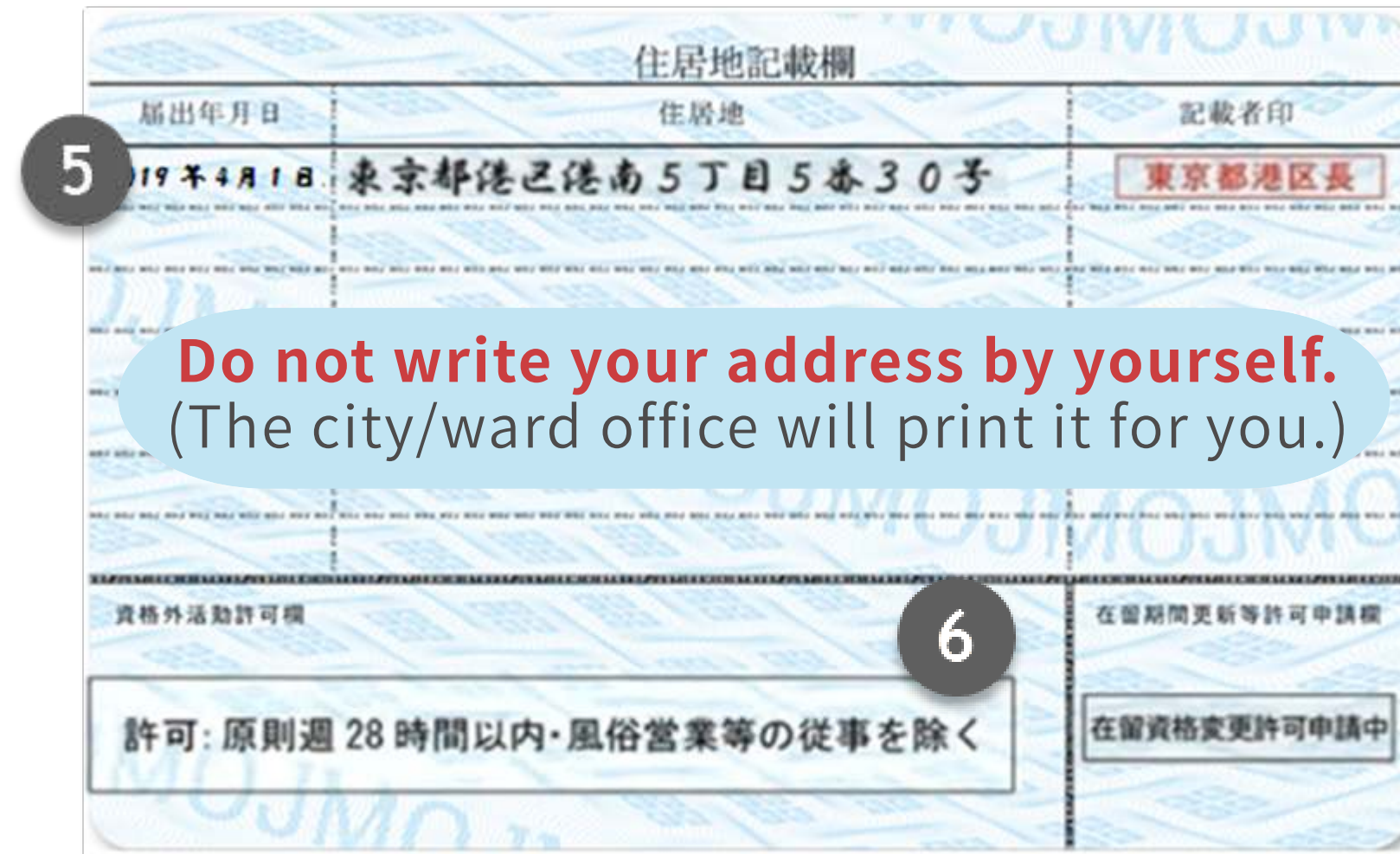
Front

- ① Name / Date of Birth / Nationality / Address
- ② Residence Status
- ③ Period of Stay Expiry Date
- ④ Residence Card Number



Back

- ⑤ Registered Address
(Updated when your address changes)
- ⑥ Permission for Part-time Work



▼ Renew Your Residence Card

CHECK YOUR EXPIRATION DATE!



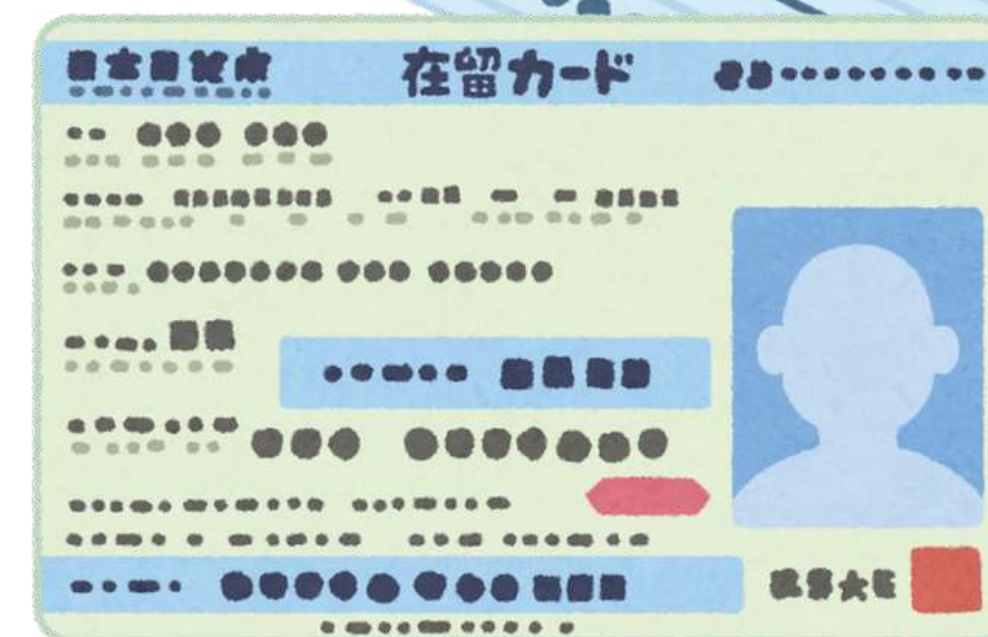
**Renew
before it expires!**



Apply by yourself!

If your residence status expires, you cannot stay in Japan.

Renewal is possible from 3 months before the expiry date — apply early!



How to Renew



▼ Submit Your Residence Card

As your host institution, the university must keep accurate records of your residence status.

Please submit images of your residence card when you renew or change it.

Which side(s) you need to submit depends on the type of card.



Please check which side(s) to submit!

Regular residence card: front and back
Specified residence card: front side only

**Please do not submit the back side of a specified residence card. It contains personal information such as your My Number.



Every April



**When you newly obtain,
renew, or change
your card**

Submit here





▼ Complete the Monthly Attendance Confirmation

- Under national rules, the university must confirm every month that you are studying and can be contacted.

Response Period: Fall: Oct.–Jan. / Spring: Apr.–Jul.

- Complete the “International Student Attendance Confirmation” course on [moodle+R](#) every month.
- If you do not respond, your whereabouts may be regarded as unknown.

No response = the university cannot confirm your whereabouts

****The university is required to report international students' status to MEXT.**



The smartphone app
is also available.



From October to January
Every Month



**International Student
Attendance Confirmation**

In October :
**Survey for International
Students**

We kindly ask for your cooperation.



Access via
moodle+R



QR code



Estimated time to complete : 15 minutes

The purpose of the survey...

To ensure that international students can enjoy a more comfortable and fulfilling university life, this survey aims to use your feedback as a reference for improving university support systems and the campus environment, leading to a more supportive and secure learning environment.

▼ Part-time Work

To start a part-time job,

“Permission to Engage in Activities other than that Permitted under the Status of Residence”
is required

Working Hours : Up to 28 hours per week

Up to 8 hours per day during long vacations (summer, winter, spring)

Check the “Academic Calendar” on the university website for vacation schedules

⚠ Jobs you are NOT allowed to do:

❌ Businesses related to adult entertainment
(even cleaning or dishwashing is not allowed)

❌ Pachinko, casinos, or other gambling facilities

❌ Work between 10:00 p.m. and 5:00 a.m



Example of part-time
job search website

▼ Part-time Work

“Permission to Engage in Activities other than that Permitted under the Status of Residence”

is obtained by applying at the Immigration Services Agency.



Check the Immigration Services Agency website for application procedures

Once approved, a stamp will be added to the back of your Residence Card

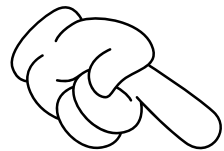
❗ When you renew your Residence Card, make sure to renew this permission as well.

▼ Residence Status Procedures

The procedures you may need to complete at various times are listed here.

If you have any questions, please contact the International Center.

Timing for Residence Procedures



▲ Notification of Affiliated Institution

If you are entering Ritsumeikan University from another school or company, please complete the procedure to update your affiliation.

How to Apply

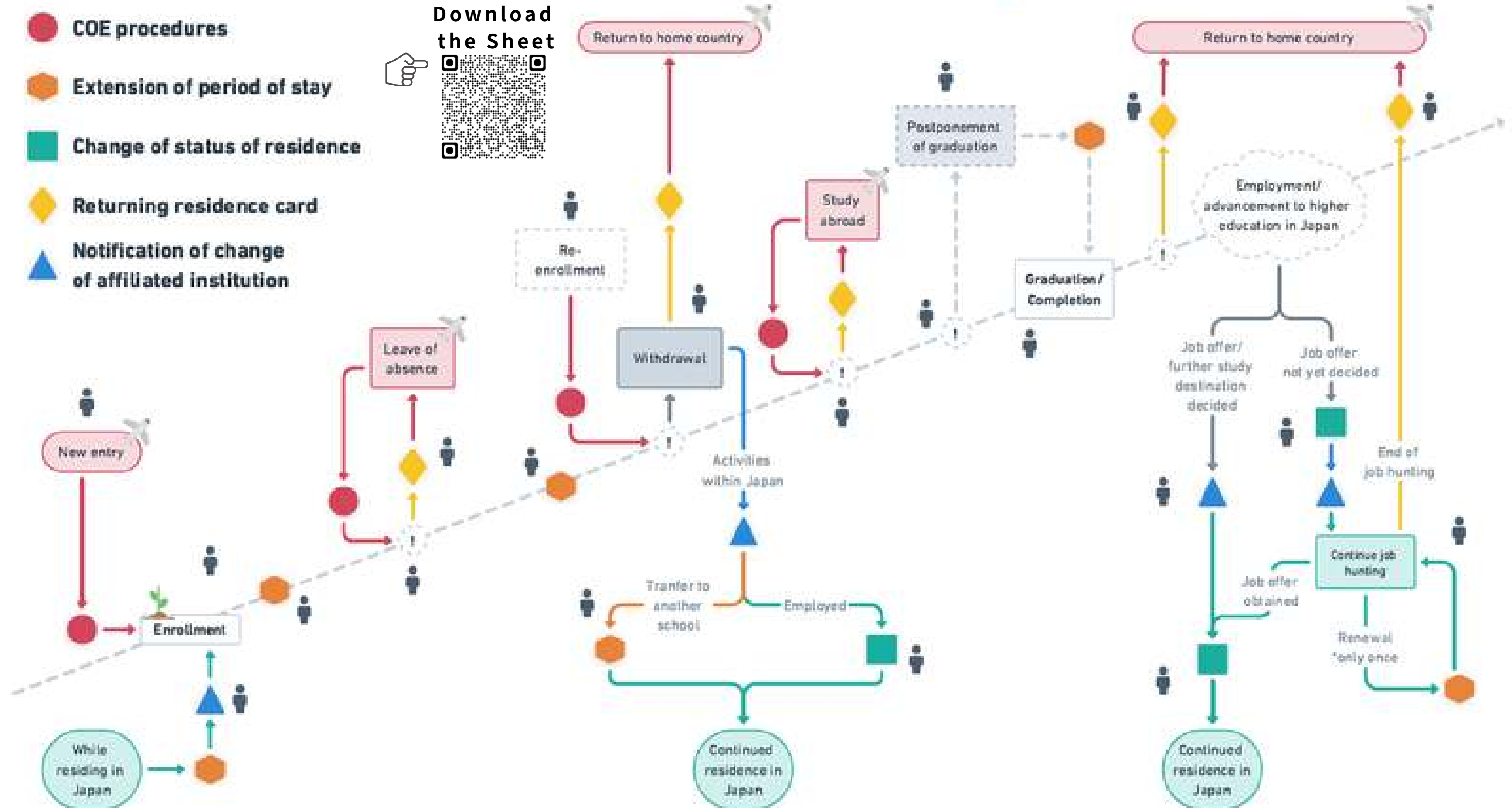


! Status of Residence Procedures

This diagram is based on typical cases. Depending on individual circumstances, the required procedures may differ. Furthermore, this does not guarantee that applications will always be approved. In particular, parts marked with a "!" may involve irregular procedures, so please consult with the International Center and the Immigration Bureau in advance as early as possible.

- COE procedures
- Extension of period of stay
- Change of status of residence
- ◆ Returning residence card
- ▲ Notification of change of affiliated institution

Download
the Sheet



COE procedures

To receive education at a Japanese university, you must obtain a student visa and enter Japan.

To apply for this visa, you must first obtain a Certificate of Eligibility (COE) issued by the Immigration Services Agency of Japan.

Because it is difficult for prospective enrollees living outside Japan to apply for a COE from within Japan, the International Education Center will act as a proxy applicant. Please check the required procedures on the page below.



*International Center webpage

Extension of period of stay

You can apply to extend your period of stay from three months before the expiration date shown on your residence card.

Even if you exceed the expiration date by one day, it constitutes illegal overstay. Be sure to apply to extend your period of stay at the Immigration Services Agency by the expiration date.

To renew the period of stay for the "Student" status, documents prepared by your university (your affiliated institution) are also required. These documents are issued by the International Education Center. Check the steps on the page below and proceed with the renewal.

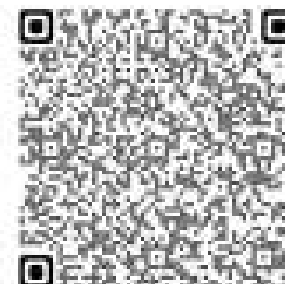


*International Center webpage

Change of status of residence

After you finish your studies—such as by graduating, completing, or withdrawing—your basis for staying in Japan under the "Student" status no longer exists. If you wish to continue staying in Japan, you must change to a new status of residence.

Regarding status change after graduation/completion: If you engaged in job-hunting activities but did not secure employment by graduation/completion and wish to continue job hunting after graduation, you may be permitted to change to the "Designated Activities" status if certain conditions are met.



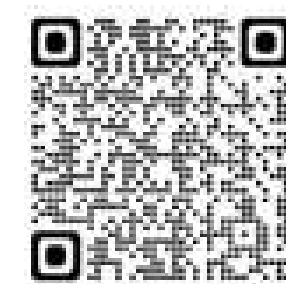
*International Center webpage

Returning your residence card

Depending on changes in your academic situation, you may be required to return your residence card.

In addition to cases where you finish your studies and leave Japan, if you take a leave of absence or study abroad overseas for an extended period, you no longer need to remain in Japan. Therefore, as a general rule, you must leave Japan and return your residence card, even if time remains on your current period of stay.

The required procedures may vary depending on your situation and conditions. For certainty, please consult the Immigration Services Agency yourself.



*Immigration Services Agency webpage

Change of affiliated institution

When your affiliated institution in Japan changes due to enrollment or graduation, you must file a notification.

For new students from another school in Japan, you must notify the Immigration Services Agency (ISA) within 14 days after the change of affiliated institution. If you will continue to reside in Japan after graduating/completing from this university, you must also notify the ISA within 14 days after graduation.

Failure to submit this notification may disadvantage you in residence-related applications. Be sure to file the notification.



*International Center webpage

03

Important University Notices and Procedures

Stay Connected and Check
Important Information



▼ Keep Your Registered Contact Information Updated

You can check and update it on CAMPUS WEB

- Phone number Used to contact you in an emergency
- Address Your address in Japan
- Billing address Your address in Japan

(Tuition notices will be mailed to your address in Japan.)

R RITSUMEIKAN
CAMPUS WEB



Tuition notices will be sent to the billing address registered with the university.

▼ Check How to Pay Tuition and Fees

- Tuition and fees must be paid every academic year
- Make sure to pay by the deadline
- If you miss the deadline, you may be removed from the student register

【About Tuition Payment】



Check the website for the payment amount, deadline, and payment methods.

Payment methods

▼ From Japan: Tuition Payment Portal

▼ Bank account transfer, credit card, Pay-easy, or cash payment at a bank with a payment slip

▼ From overseas: Convera

International money transfer

You can download the payment slip from CAMPUS WEB or the Tuition Payment Portal.

Please keep your billing address updated to your latest address in Japan.

04

Life in Japan

For International Students

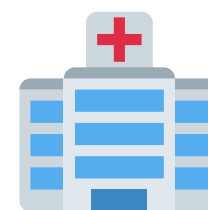
▼ After Entering Japan



4 Main Procedures



**RESIDENCE
REGISTRATION**



**NATIONAL
HEALTH
INSURANCE**



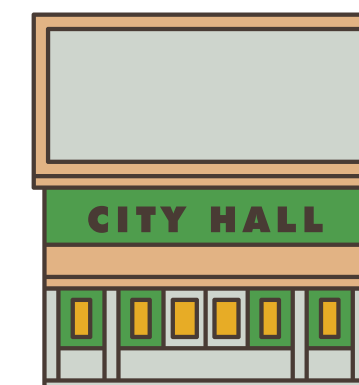
**NATIONAL
PENSION**



**APPLY FOR “MY NUMBER CARD”
(OPTIONAL)**



After you decide your address in Japan, complete these procedures at your local city/ward office within 14 days.



▼ What Procedures Do You Need?

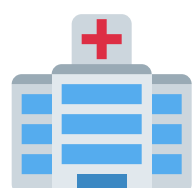


RESIDENT REGISTRATION

Report your address at the city/ward office.

Obtain a Residence Certificate (住民票) and submit a copy to the university.

Where to Submit: Check the admission guidelines!



NATIONAL HEALTH INSURANCE

**Enrollment is
mandatory!**

Once enrolled, you pay 30% of medical costs at hospitals.

About one month after enrollment, you will receive your first insurance bill.

Every year around June, a new notice will arrive.

Pay by the due date, either monthly or in a lump sum at convenience stores.

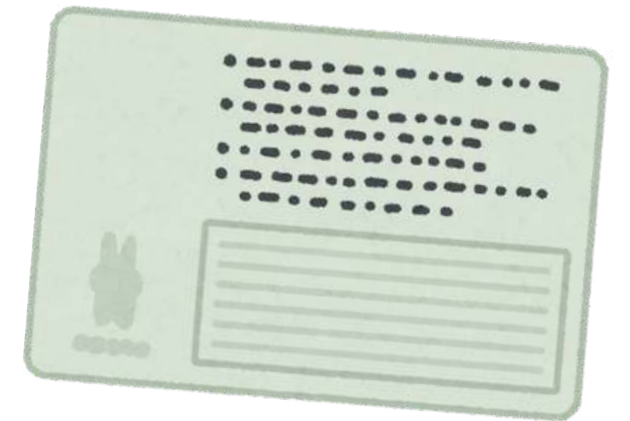
In March, you will receive an Income Declaration Form at home. Make sure to complete and return it.

! Your premiums will be much higher if you don't return it.

MY NUMBER CARD APPLICATION / ISSUANCE (OPTIONAL)

What are My
Number / My
Number Card?

- After address registration, a 12-digit My Number will be assigned
- You can apply for a My Number Card. (Optional)
- The card can be used as an official ID.



At hospitals

**MY NUMBER CARD or
an Eligibility Confirmation Certificate
is required**

When
do you
use it?

- As a health insurance card at hospitals and pharmacies
- For procedures at the city/ward office, such as obtaining a Residence Certificate

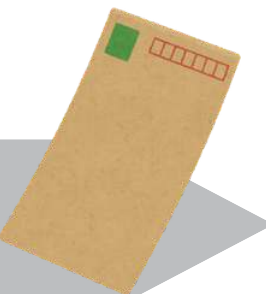


How to apply?

Check with your city/ward office or its website.

****If you wish, you can apply for a “specified residence card” that combines your residence card and My Number Card into one card.**

Official notices from the city/ward office are mailed to your home.
Don't forget to check your mailbox regularly.



▼ What Procedures Do You Need?



NATIONAL PENSION (AGE 20+)

Students may receive full exemption or deferral of pension premiums. Apply for exemption/deferral when enrolling into the Pension system. **Your student ID** is required for the application.

- Regular students: Special Payment System for Students
- Non-regular students: Exemption/Payment Postponement



To receive an exemption or deferment, you must apply **every year**.

When you receive this application postcard, **fill it out and return it**.

Don't forget to return the postcard!

国民年金保険料
学生納付特例申請書

※令和5年度と同じ学校等に在学される方がご利用いただける申請書(ハガキ)です。

以下の箇所に記入をお願い致します。

届出コード 56237 事務所コード 基礎年金番号 生年月日

申請者記入欄

学校の名 学校所在地 在学予定年月(初) 在学予定年月(卒)

学校所在地 市区町村

在学予定年月(入学年) 平成・令和 年 月入学 (卒業予定年月) 令和 年 月卒業予定

学生納付特例申請期間 令和 6 年 4 月 から 令和 年 月まで ← 今回の申請は最長で令和7年3月までとなります。

前年所得 1. なし 2. あり(128万円以下) 3. あり(128万円超) ⇒ 16歳以上19歳未満の扶養親族 あり(人) なし

上記のとおり国民年金保険料学生納付特例を申請します。

この申請に必要な所得情報等の確認を市区町村(前住所地等を含む)および令和 年 月 日 日本年金機構理事長あて 干

住所 (住民票の住所) 市区町村

被保険者氏名 (学生ご本人の氏名) (電話 - -)

受付年月日

※所填に関する情報について、関係法令に基づき、申告義務がある場合には、正しく申告する必要があります。

*Image source: [Japan Pension Service website](#)

▼ Beware of Scams



Your personal information or bank account may be misused.

You may be threatened and blamed for not managing your information properly.

They may say you are involved in a crime, under investigation, or may be arrested.

Scammers make you anxious and then demand money.

Common threats and tactics

They may say, “Your residence status will be revoked” “You will be deported”

“Don’t tell anyone because this is confidential”

They will try to stop you from consulting family, friends, and the university.

▼ 4 Ways to Avoid Scams

Register

Save phone numbers of family, friends, and the university.

Ignore

Do not respond right away to unknown numbers or money requests.

Search

Look up unknown phone numbers or suspicious messages online.

Consult

Talk to family, friends, the International Center, or the Student Office.

Do not decide alone. Even if they say “Don’t tell anyone”, please consult someone.

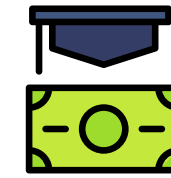
05

Financial Support

Tuition Reduction / Scholarship

For Regular Students Holding
a “Student” Residence Status

▼ Tuition Reduction System



Overview

A system that covers all or part of tuition for privately financed international students

For undergraduate students

1st year: Not eligible to apply

The tuition reduction has already been decided before enrollment based on entrance examination results.

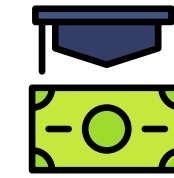
! Note

The tuition reduction is valid for one year only except for Graduate Category I.

The tuition reduction system for AY2027 and later is undecided at this time.

The current system may be subject to changes, including partial discontinuation or a comprehensive overhaul.

▼ Tuition Reduction System



Overview

A system that covers all or part of tuition for privately financed international students

Who should apply this time

- **Graduate students entering in September 2026 (privately financed international students)**

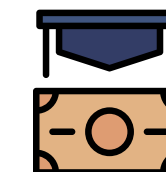
*Excluded: Students who have already been granted Graduate Category I (100% tuition reduction) before enrollment, and students receiving tuition exemption from the Japanese government or another sponsor

- **Undergraduate or graduate students returning to school or re-entering in September 2026**

APPLICATION PERIOD: SEP. 28 (MON), 1PM – OCT. 8 (THU), 5PM

Check your result on CAMPUS WEB from Thursday, November 12, 2026.

Application for Registration as a Candidate for University- Recommended Scholarships



Overview

- For students who wish to apply for scholarships that require a university recommendation.
- The university will screen applicants, select candidates, and recommend them to the relevant foundation or organization.
- Only students selected as recommendation candidates will be notified individually.
- Application and selection schedules vary by scholarship, so the timing of result notifications is not fixed.

Undergraduate Graduate



TUITION REDUCTION AND SCHOLARSHIPS ARE SEPARATE SYSTEMS. A SEPARATE APPLICATION IS REQUIRED FOR EACH.

A university recommendation does not guarantee that the scholarship will be awarded.

APPLICATION PERIOD: SEP. 28 (MON), 1PM – OCT. 8 (THU), 5PM

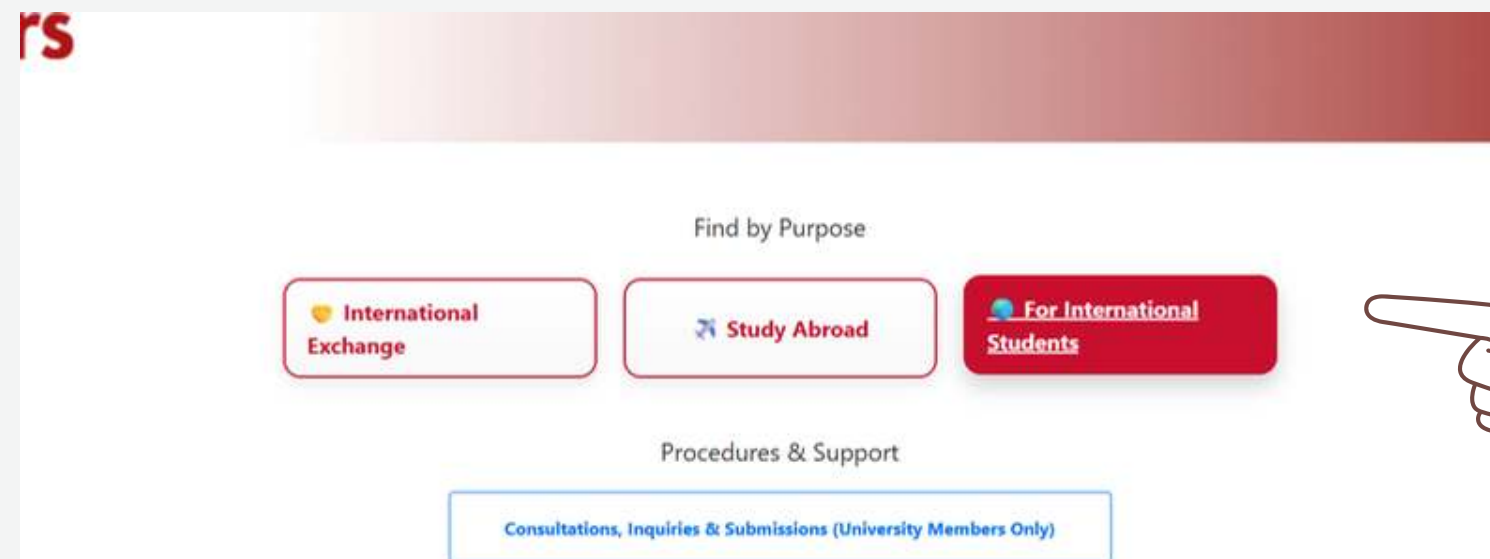
Result notification: Students selected as recommendation candidates will be notified individually once the decision is made.

06

How to Contact the International Center

Ways to Reach Us

▼ If you have questions or need help, check the FAQ first.



Frequently asked questions from international students—such as residence status, housing, and insurance—are compiled here.

Access here

► How do I renew my residence status?

🇯🇵 Status of Residence

Timing of procedures related to Status of Residence

[How do I extend my status of residence?](#)

What should I do if my status of residence or re-entry permit expires while I am away from Japan?

Reporting change of your host organization

How can I get the latest information on immigration procedures/policies/regulations?

► What should I do when visiting the doctor?

📄 Public Systems and Living Guidelines

Understanding National Health Insurance and National Pension

Guide to Medical Facilities and Services

My Number System: Essential Information for Residents in Japan

[Things that require special attention when living in Japan \(updated on Jan. 9, 2026\)](#)

► What should I do when moving?

🏠 Housing

[Essential Guidelines for Renting and Moving In/Out](#)

Rental Apartment and Guarantor Services

How do I look for housing in Japan?

Can I live in a university dorm?

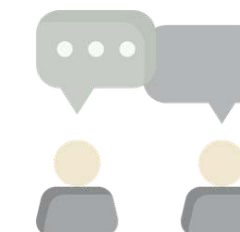
What procedures are required if I move during my studies?

▼ Still Need Help? Contact the International Center

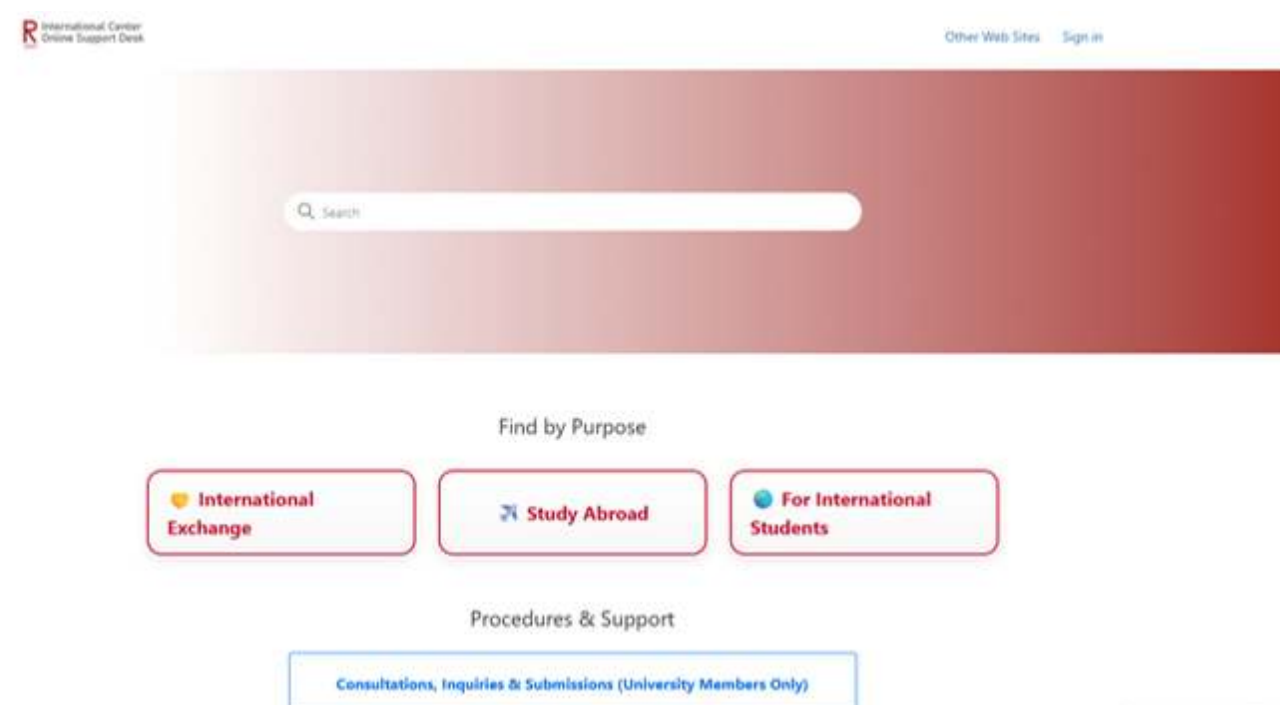
ONLINE



IN PERSON



**Beyond
Borders**



Online Support Desk

**KIC
Kinugasa**

Meigakukan 1F

10:00–17:00

Closed 11:30–12:30

**BKC
Biwako-
Kusatsu**

Central Arc 2F

10:00–17:00

Closed 11:30–12:30

**OIC
Osaka
Ibaraki**

Building A 1F (AS Office)

9:30–17:00

Closed 11:30–12:30

▼ Who Can I Talk To?

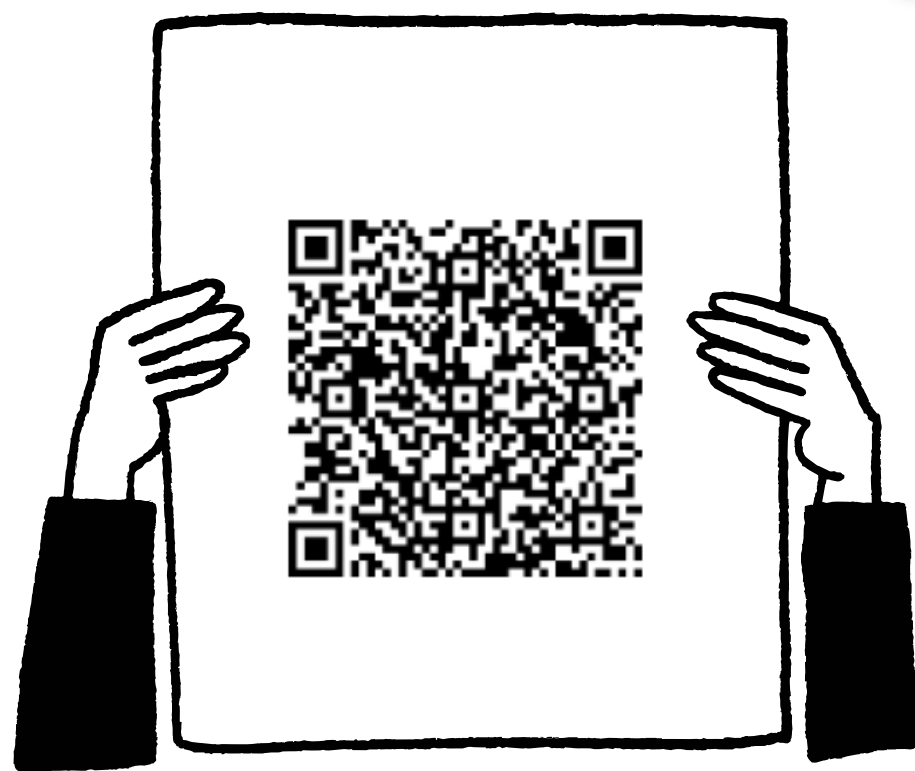
When you need help,
we're here to support you—



International Student Support Coordinators

Each campus has an International Student Support Coordinator.

You can talk individually with them online or in person.
No question is too small, so feel free to reach out.



Make a reservation [here](#)



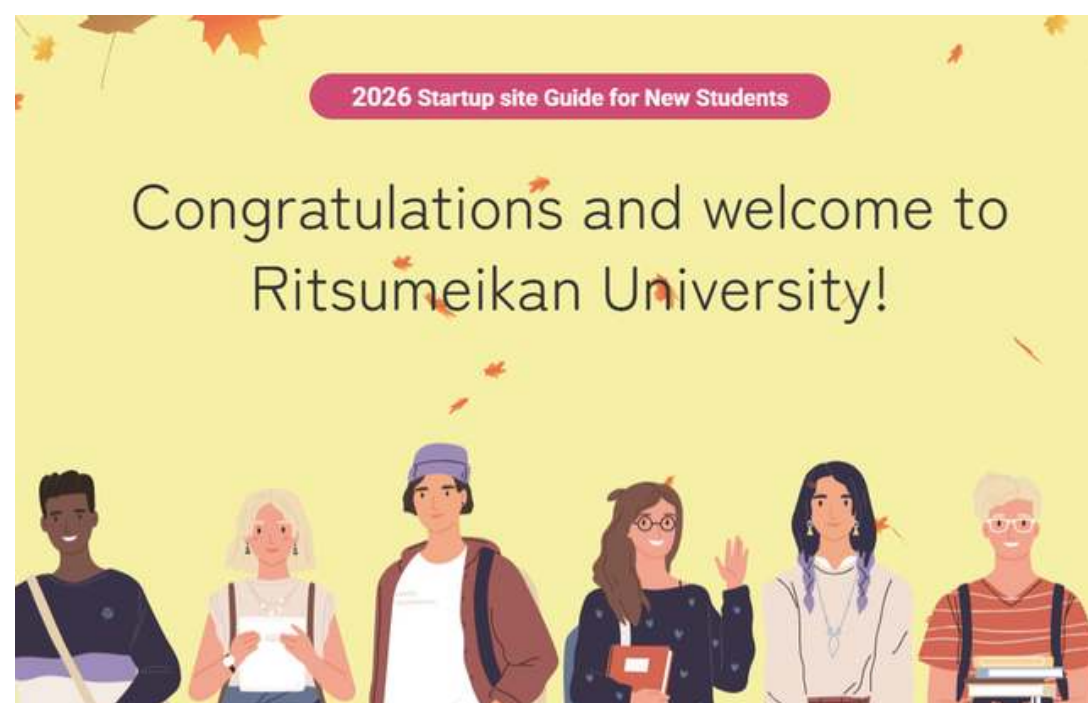
07

Useful Information

Website / Resources

▼ Websites / Resources

Check the following websites!



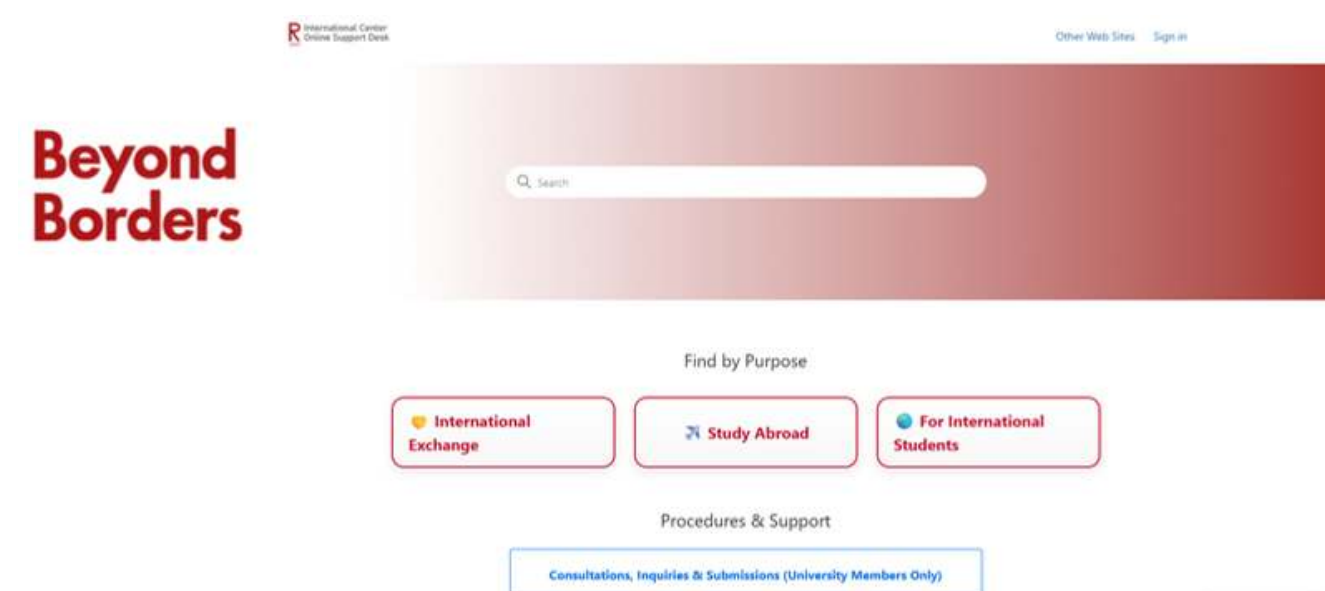
Startup Site
for New
Students

Full of useful information
for new students



Disaster
Preparedness
Guide

Be prepared for possible
disasters



Online
Support Desk

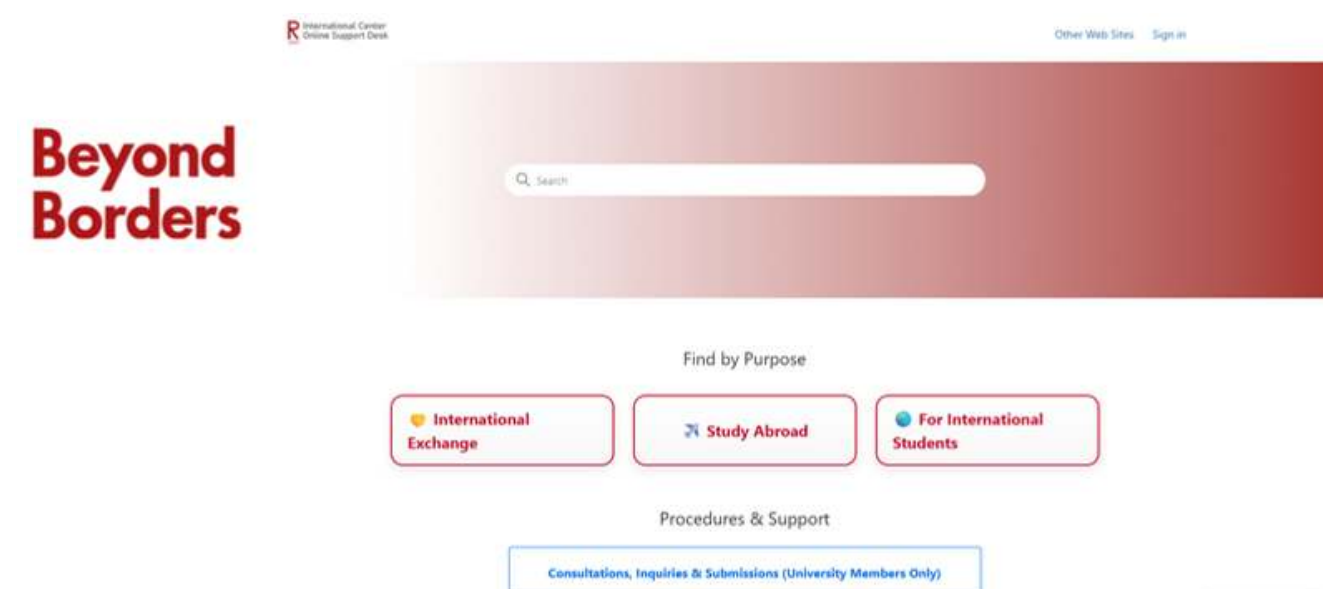
Check FAQs first! Submit
documents here as well



Remember to Check University Notices Daily!



You need your “RAINBOW User ID” and “password” to log in.



Ritsumeikan Student Portal



Check various information from the university

E-mail



Check your university e-mail every day

Online Support Desk



If you receive a message, a notification will be sent to your university e-mail

08

Today's Review

Key Information

09

BBP (Beyond Borders Plaza) Upcoming Events

Come and Join us!

▼ Beyond Borders Plaza (BBP)

bbpp Beyond
Borders
Plaza

R
RITSUMEIKAN
UNIVERSITY



CHECK OUT



BBP



Connect, Learn, and
Share Across
Cultures &
Languages