

Ritsumeikan University Regulations for the Study Abroad Support Scholarship

March 7, 2012

Regulations No. 969

(Title)

Article 1 Ritsumeikan University (hereinafter referred to as the “University”), hereby establishes the “Ritsumeikan University Study Abroad Support Scholarship” (hereinafter referred to as the “Scholarship”).

(Purpose)

Article 2 The purpose of the Scholarship is to support students who are expected to be unable to participate in or continue participating in overseas training or study for economic reasons by providing part of the participation fees to such students.

(Types)

Article 3 The Scholarship is divided into the following two types according to the purpose of support:

(1) Reservation Type Scholarship

The purpose of this Scholarship type is to support students who are expected to be unable to participate in a study abroad program for economic reasons.

(2) Household Emergency Assistance Type Scholarship

The purpose of this Scholarship type is to support students who are expected to be unable to continue their participation in a study abroad program due to a sudden deterioration of their family finances after being accepted for or while participating in a study abroad program.

(Eligible Students)

Article 4

1 The Scholarship shall be given to regular undergraduate students who will participate in either of the following programs:

- (1) An overseas training program (hereinafter referred to as “Training”) of over two months, that is part of a regular course (including overseas internships); or
- (2) A study abroad program (hereinafter referred to as “Study Abroad”) under Article 50 of the University Regulations.

2 Notwithstanding the preceding paragraph, the Scholarship will not be given to students who

have previously received either type of the Scholarship nor students subject to the “Ritsumeikan University Tuition Reduction Scholarship for International Students Regulations” at the time of application for the Scholarship.

3 Notwithstanding Paragraph 1 above, regular graduate students who study abroad under a student exchange agreement are eligible for the Scholarship unless such students have received a “*KYOTEI RYUGAKU* Scholarship (Scholarship for Study Abroad Exchange Programs).”

(Recipients)

Article 5 Recipients of the Scholarship shall be selected based on the status of applications in the relevant year to the extent of the budget of the Scholarship.

(Payment Amount)

Article 6

1 The amount of the Scholarship shall be as follows, based on the length of the Training or Study Abroad or the region to which the student is dispatched.

(1) Amount to be provided for Training Appendix 1

(2) Amount to be provided for Study Abroad Appendix 2

2 Regions to which students are dispatched as set forth in the preceding paragraph shall be in accordance with the categories of regions specified by the Study Abroad Support System provided by Japan Student Services Organization (JASSO); provided, however, that if a student is dispatched to more than one region, the student is deemed to be dispatched to the region for which the lower amount of the Scholarship is granted.

(Recruitment)

Article 7

1 Recruitment for the Reservation Type Scholarship shall be done before the announcement of the results of applications for the Training and the Study Abroad.

2 Applications for the Household Emergency Assistance Type Scholarship shall be accepted at any time after receipt of notification of selection for participation or during participation in the Training or the Study Abroad.

3 The Executive Director of the Division of International Affairs shall establish terms and conditions of application and publish the same on the University’s website no later than the day immediately preceding the commencement date of the application period for the Training or the Study Abroad.

4 The terms and conditions of application must specify application documents necessary for selection in addition to the matters set forth in these regulations.

(Application Eligibility)

Article 8

1 A student may apply for the Reservation Type Scholarship if the total annual income of the person who pays said student's tuition fees (hereinafter referred to as the "Tuition Payer") for the year preceding the year of application is 6 million yen or less for salary or pension income (before tax) or 1.97 million yen for business income. If the Tuition Payer receives salary income together with other income, the total amount of income will be calculated based on the criteria of scholarships provided by JASSO and such students may also be permitted to apply for the scholarship.

2 A student can apply for the Household Emergency Assistance Type Scholarship if the Tuition Payer dies, loses their job, needs long-term care, experiences bankruptcy of their business, suffers from a disaster or is subject to any other events similar thereto after the student is selected for participation in the Training or Study Abroad, and where the family's financial status suddenly deteriorates.

3 Notwithstanding the preceding two paragraphs, if the Tuition Payer becomes unemployed due to termination of employment or discontinuance of their business and can submit official documents that prove such status at the time of application, said student may be permitted to apply for the scholarship.

(Applications)

Article 9

1 A student who wishes to receive the Reservation Type Scholarship must submit documents that prove their family's financial status together with the prescribed application documents to the Executive Director of the Division of International Affairs no later than the date specified in the terms and conditions of application.

2 A student who wishes to receive the Household Emergency Assistance Type Scholarship must submit documents that prove their family's financial status together with the prescribed application documents to the Executive Director of the Division of International Affairs within two months from the occurrence of the incident causing the deterioration of the family financial status as set forth in Article 8, Paragraph 2 hereof.

(Selection and Decision)

Article 10

1 Recipients of the Reservation Type Scholarship shall be selected based on the criteria for the selection of students to receive scholarships set by JASSO, and the Scholarship shall be distributed in increasing order from the lowest calculated on base income amount.

2 Recipients of the Household Emergency Assistance Type Scholarship shall be selected through assessment of application documents taking into consideration the results of the selection of recipients of the Reservation Type Scholarship.

3 Recipients of the Scholarship shall be determined by the Executive Director of the Division of International Affairs following selection by the Selection Committee.

(Notification to Successful Applicants)

Article 11 The Executive Director of the Division of International Affairs shall notify the recipients of the Scholarship of the decision and procedures for receiving the Scholarship.

(Submission of Documents)

Article 12 Students who receive the notice set forth in the preceding article must complete the prescribed procedures for receiving the Scholarship no later than the specified date.

(Terms of Scholarship Payment)

Article 13 The University will pay the Scholarship to the recipient when it confirms that the recipient has completed the procedures set forth in the preceding article.

(Method of Scholarship Payment)

Article 14

1 The Reservation Type Scholarship shall be paid in a lump sum after the decision to give the scholarship and before the commencement of the Training or the Study Abroad. However, students who will stay abroad for the Training or the Study Abroad for more than two semesters will receive the Reservation Type Scholarship in installments as set forth in Appendix 3.

2 The Household Emergency Assistance Type Scholarship shall be paid in a lump sum amount of the Scholarship within one month from the date of the decision regarding the amount of Scholarship to be provided.

3 The Scholarship shall be paid by transfer to a bank account in the name of the recipient.

(Notification Requirements)

Article 15 In any of the following cases, a recipient of the Scholarship must promptly give notice

to the Executive Director of the Division of International Affairs:

- (1) If said student ceases to participate in the Training or the Study Abroad or changes the term of the Training or the Study Abroad; or
- (2) If said student fails to meet the requirements to participate in the Training or the Study Abroad.

(Rescinding of Payments)

Article 16 In any of the following cases, the Executive Director of the Division of International Affairs may decide to rescind all or partial payment of the Scholarship. In such a case, the Executive Director of the Division of International Affairs will request the recipient return all or part of the Scholarship already received.

- (1) If evidence of fraud is found such as a false statement in application documents, etc.;
- (2) If participation in the Training or the Study Abroad is cancelled or the term of the Training or the Study Abroad changes; or
- (3) If said participant no longer meets the requirements to receive the Scholarship.

(Returning Payments Received)

Article 17 If a student is required to return the Scholarship pursuant to the preceding article, said student must return the amount claimed within two weeks from the day on which a request to do so is made.

(Receipt of Both Scholarship Types)

Article 18

- 1 Students are not allowed to receive both the Household Emergency Assistance Type Scholarship and Reservation Type Scholarship.
- 2 Students are not restricted from receiving both this Scholarship and the “Ritsumeikan University Study Abroad Challenge Scholarship” at the same time.

(Revision/Abolition of These Regulations)

Article 19 These Regulations shall be revised or abolished by the standing Executive Board of Trustees.

Supplemental Provisions

- 1 These Regulations come into effect on April 1, 2012.

Supplemental Provisions

(Fully revised on October 12, 2016 according to the changes of the name of the

Regulations, eligible students, etc.)

- 1 These Regulations come into effect on February 1, 2017 and apply to participants who participate in the Training or the Study Abroad on or after February 1, 2017.
- 2 Notwithstanding the preceding paragraph, with regard to the students who were selected to receive the Scholarship on or before November 30, 2016 pursuant to the Regulations before the revision, the provisions then in force shall remain applicable.
- 3 For students who are enrolled at the University as of March 31, 2017, “the students who have previously received either type of the Scholarship” in Article 4, Paragraph 2 hereof shall be read as “the students who have previously received the Ritsumeikan University Financial Support Scholarship for Study Abroad Programs or either type of the Scholarship.”

Appendix 1 Amount to be Provided for Training (Related to Article 6, Paragraph 1, Item 1 hereof)

Term	Region	Payment Amount
Up to one semester	Designated cities, A	300,000 yen
	B	250,000 yen
	C	200,000 yen
More than one semester and no more than two semesters	Designated cities, A	400,000 yen
	B	350,000 yen
	C	300,000 yen

Appendix 2 Amount to be Provided for Study Abroad (Related to Article 6, Paragraph 1, Item 2 hereof)

Term	Region	Maximum Payment Amount
One semester	Designated cities	400,000 yen
	A	300,000 yen
	B	250,000 yen
	C	100,000 yen
More than one semester and no more than two semesters	Designated cities	500,000 yen
	A	400,000 yen
	B	350,000 yen
	C	200,000 yen
More than two semesters and no more than three semesters	Designated cities	900,000 yen
	A	700,000 yen
	B	600,000 yen
	C	300,000 yen
More than three semesters and no more than four semesters	Designated cities	1,000,000 yen
	A	800,000 yen
	B	700,000 yen
	C	400,000 yen

Appendix 3 Method of Payment (Related to Article 14, Paragraph 1)

Term	Term of study abroad in the academic year in which a student departed from Japan	Region	First Payment Within two months from the commencement date of the Study Abroad	Second Payment At the time when two semesters have elapsed from the commencement date of the Study Abroad
More than two semesters and no more than three semesters	One semester	Designated cities	400,000 yen	500,000 yen
		A	300,000 yen	400,000 yen
		B	250,000 yen	350,000 yen
		C	100,000 yen	200,000 yen
	Two semesters	Designated cities	500,000 yen	400,000 yen
		A	400,000 yen	300,000 yen
		B	350,000 yen	250,000 yen
		C		

		C	200,000 yen	100,000 yen
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More than three semesters and no more than four semesters	One semester	Designated cities	400,000 yen	600,000 yen
		A	300,000 yen	500,000 yen
		B	250,000 yen	450,000 yen
		C	100,000 yen	300,000 yen
	Two semesters	Designated cities	500,000 yen	500,000 yen
		A	400,000 yen	400,000 yen
		B	350,000 yen	350,000 yen
		C	200,000 yen	200,000 yen