

Condolence Payment for Members of the Ritsumeikan University Parents Association

Ritsumeikan University Parents Association

The Ritsumeikan University Parents Association provides a condolence payment when a parent or other equivalent guardian who is a member of the Association passed away. A maximum of two condolence payments may be granted per household. Details are provided below.

1. Eligibility

A condolence payment will be provided if **both** of the following conditions are met:

1. The application is submitted within **one year** of the date of the member's death.
2. The deceased person was a member of the Association on both on the date of death and on the date the application is submitted.

2. Amount of Payment

JPY 50,000

3. Required Documents

1. **Application Form for Members' Condolence Payment** (designated university form)
2. **Bank Account Registration Form** (designated university form)
3. **Official document confirming the death** (copies accepted)

Examples include:

- Family Register Certificate (Koseki Tohon)
- Cremation Permit
- Other official documents verifying the death

The university designated forms (1 and 2) can be downloaded from the Parents Association website. They are also available at the Student Office on each campus.

4. Payment Procedure

The Parents Association Office will review the application and confirm that all requirements have been met. Once the payment date has been decided, the eligible applicant will be notified by mail.

5. Contact and Submission of the Documents for International Students

For inquiries and document submissions, please use the following form:

https://global.support.ritsumei.ac.jp/hc/ja/requests/new?ticket_form_id=360005720194

To: Ritsumeikan University Parents Association

YYYY/MM/DD

Application Form for Members' Condolence Payment

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*Please attach an official document confirming the death, such as a Family Register Certificate, a Cremation Permit, or Other Official Documents verifying the death. Copies are available.

※事務局使用欄

届出日		受理印	
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