

Ritsumeikan University Financial Emergency Scholarship for Privately Financed International Students
AY2026 Application Guidelines

(1) What is the “Ritsumeikan University Financial Emergency Scholarship for Privately Financed International Students”

The Ritsumeikan University Financial Emergency Scholarship for Privately Financed International Students (hereinafter referred to as the “Emergency Scholarship”) is a grant-type scholarship (no repayment required) that provides assistance to privately financed international students who are experiencing sudden financial difficulties and may be unable to continue their studies.

This scholarship is intended for students whose financial situation has unexpectedly changed due to circumstances such as the loss of the person who mainly pays their tuition fees or natural disasters. When it becomes temporarily difficult to cover living expenses, the scholarship provides support equivalent to approximately two months of living costs. Its purpose is to help students continue their studies while they work to stabilize their financial situation.

(2) Basic Rules for the “Emergency Scholarship”

Students may apply for this scholarship if they meet the following requirements. If it is unclear whether a situation qualifies as a sudden change in household finances, applicants should consult the International Education Center in advance.

1. Be an undergraduate student enrolled in a regular degree program and hold a residence status “Student”.
*Excluding students funded by the Japanese Government (MEXT, JICA, etc.), foreign governments, or international organizations.

2. Must be a member of the Parents Association (Fubo Kyoiku Koenkai).

*Cases that occurred before joining the Parents Association (e.g., before university enrollment or while membership was inactive) are not eligible.

3. One or more of the financial hardship situations described in Items ①-⑤ must have occurred within one year prior to the application date.

- ① The Primary financial supporter (the parent with the higher income, or another person who primarily supports the household) lost their job due to company bankruptcy, dismissal, or took early retirement at the employer’s request. (This also includes cases where the supporter has found new employment but their income has decreased significantly.)

*Retirement due to reaching retirement age or voluntary resignation is not eligible.

- ② Death of the primary financial supporter, or a decrease in household income resulting from divorce or similar circumstances that require the spouse to become the primary financial supporter.

- ③ The primary financial supporter has gone bankrupt.

- ④ The student’s household has experienced a significant increase in expenses, or a significant decrease in income, due to illness, accident, company bankruptcy, business difficulties, or other circumstances causing a sudden financial hardship.

- ⑤ The student’s household has suffered serious damage caused by a fire, flood, typhoon, earthquake or another disaster that is eligible for assistance under the Disaster Relief Act, the Natural Disaster Victims Relief Loan Program, or similar disaster relief programs or has suffered damage of a comparable level.

(3) Amount of Assistance

250,000 JPY

(4) Application Documents

A. Proof of Income Documents (Submission of both documents are required.)

- Income certificates for each parent covering the 12 months **prior to** the sudden change in household finances.
- Income certificate for each parent **from the time of the sudden change in household finances up to the present.**

Notes:

*If the documents are written in a language other than Japanese or English, a Japanese or English translation must be attached.

*Even if the parents operate a family-owned business as self-employed workers, income certificates for both parents are required.

*If the parents are divorced and live separately, it is not necessary to submit income certificates for the parent who is not financially supporting the applicant.

B. Supporting Documents for Each Applicable Reason

Please submit the documents listed below for the reasons applicable to your situation.

① The primary financial supporter lost their job due to company bankruptcy or dismissal, or took employer-requested early retirement.	• Notice of Dismissal or Certificate of Separation from Employment (showing the reason for and effective date of separation) • Certificate or other official document related to unemployment benefits or unemployment insurance
② Death of the primary financial supporter	• Death certificate or other official document confirming the death (showing the date of death) • Certificate or other official document related to life insurance
② A decrease in household income due to divorce or similar circumstances, resulting in a spouse becoming the primary financial supporter	• Divorce certificate or other official document confirming the divorce (showing the date of divorce)
③ The primary financial supporter has gone bankrupt.	• Bankruptcy certificate or other official document issued by a court or governmental authority confirming bankruptcy (showing the date of bankruptcy).
④ The student's household has experienced a significant increase in expenses, or a significant decrease in income	[For an increase in expenses due to medical costs] • Documents proving medical expenses (e.g., receipts issued by a medical institution, showing the date of issue) [For an increase in expenses other than medical costs] • Official document(s) proving an increase in expenses (showing the date of issue) [For a decrease in income] • Documents issued by the employer confirming a reduction in salary (showing the period during which the salary is reduced) *Even if the parents are self-employed in a family-run business, documentation showing the reduction in each parent's income must be submitted. *Documentation showing only a decline in the business performance of the family-run business will not be accepted.
⑤ Significant increase in expenses or decrease in income due to natural disasters.	• Disaster damage certificate or other official document showing the extent of the damage (must be issued by a public authority)

*If the documents are written in a language other than Japanese or English, a Japanese or English translation must be attached.

C. Bank Account Information for Fund Transfer

Bankbook, cash card, or a screenshot of a banking app

✂Please check the attached checklist before submission.

(5) Screening Process

Applications will be comprehensively reviewed and evaluated based on the submitted documents, academic performance, and other relevant factors.

If the submitted documents alone are insufficient for evaluation, the International Center may contact applicants by email or telephone to request clarification or additional supporting documents.

Please note that applicants who do not respond to communications from the International Center may not be considered for selection.

(6) Application Period

-Spring Semester: 13:00 on Friday, May 29, 2026 – 17:00 on Friday, July 10, 2026

-Fall Semester: 13:00 on Wednesday, September 30, 2026 – 17:00 on Friday, January 15, 2027

*Applications will be reviewed on a rolling basis. If you need financial assistance, please apply as early as possible.

*All required documents must be submitted by the deadline above. Applications with incomplete or missing documents will not be considered.

*If you have any questions regarding the required documents, please contact us well in advance of the deadline.

*Applications submitted after the deadline will not be accepted for any reason. We cannot accommodate errors caused by the applicant's own actions, including submission or system operation mistakes.

(7) How to Apply

Complete the application form linked below.

<https://forms.cloud.microsoft/r/RLaurfyiXc>

*Rainbow ID and password are required to access the form.

- Complete the application form, select “Send me an email receipt of my responses”, and click “Submit”. A confirmation email containing your application details will be sent to your university email address. Be sure to select “Send me an email receipt of my responses”. Your application will be considered complete only after you have received the confirmation email.
- Each eligible student may apply only once per year. Once an application has been submitted, it cannot be revised. (After submission, if you attempt to submit another application, the message “Your application has already been submitted” will appear and the Submit button will be unavailable.)
- The university cannot accommodate errors resulting from the applicant’s own mistakes, including operational errors. Please enter all information carefully.
- Applicants are responsible for ensuring that emails sent to their university email account are not filtered into their spam or junk mail folder.

(8) Notes

- Only selected applicants will be notified of the selection results by email by early August for the Spring Semester and by early February for the Fall semester.
- No individual inquiries regarding the selection criteria will be answered.
- If any false statements or other misconduct are discovered, or if the student is subjected to a suspension under the Ritsumeikan University Student Disciplinary Regulations, the scholarship award may be revoked.

(9) Inquiries

If you have any questions, please submit your inquiry using the inquiry form below.

For English	https://global.support.ritsumei.ac.jp/hc/en-us/requests/new?ticket_form_id=360005720194	
For Japanese	https://global.support.ritsumei.ac.jp/hc/ja/requests/new?ticket_form_id=360005720194	