

Spring Semester 2022

Ritsumeikan University Tuition Reduction Application for  
Privately-Financed International Students  
Application Guidelines

Application Period	
April 1, 2022 (Fri)	13 : 00 ~
April 11, 2022 (Mon)	17 : 00 (Deadline strictly enforced)

Ritsumeikan University International Center

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**The following applications will not be considered for selection.**

1. Applications which do not follow the rules (these guidelines).
2. Applications containing falsified information.

# 1. About the 2022 Spring Application (Outline)

## (1) Introduction

For the 2020 academic year and onward, as a rule, eligible students will be able to apply for the “Ritsumeikan University Tuition Reduction Application for Privately-Financed International Students” only once per year, from the semester matching their semester of enrollment (Spring Semester enrollees will apply in the spring, Fall Semester enrollees will apply in the fall). Therefore, students eligible to apply via these application procedures are as follows.

Eligible Applicants: (1) April enrollees

(2) September enrollees who have reenrolled or resumed studies from the 2022 Spring Semester

For students other than (1) (2) above, please apply during the 2022 Fall Semester application period.

## (2) Schedule

The schedule is as follows.

Details	Spring Application
Application Period	April 1 (Fri) 13:00 ~ April 11, 2022 (Mon) 17:00 (Japan Time)
Tuition Reduction Selection Results	Announced in middle May (scheduled)

## (3) Application Procedure

To apply, fill out all requisite information using the online application form at either link below. Your RAINBOW ID and password will be required to log in.

[English language version]

<https://global.support.ritsumei.ac.jp/hc/en-us/articles/360057680014-How-do-I-apply-for-scholarships->

[Japanese language version]

<https://global.support.ritsumei.ac.jp/hc/ja/articles/360057680014-%E5%A5%A8%E5%AD%A6%E9%87%91%E3%81%AB%E7%94%B3%E8%BE%BC%E3%81%BF%E3%81%9F%E3%81%84%E3%81%AE%E3%81%A7%E3%81%99%E3%81%8C%E3%81%A9%E3%81%86%E3%81%99%E3%82%8C%E3%81%B0%E3%82%88%E3%81%84%E3%81%A7%E3%81%99%E3%81%8B->

### 【ATTENTION】

The online application will not be available during the hours below due to system maintenance.

From 4:30 AM to 5:30 AM daily (During course registration periods: from 2:00 AM to 6:30 AM)


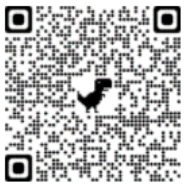
From 7:30 PM Wednesdays to 9:00 AM Thursdays

#### **( 4 ) Eligible Applicants**

Aid type	Those eligible to apply	Duration details
Tuition Reduction	Those who enrolled from Spring, any year	Those selected via this application will receive Tuition Reduction for Spring Semester 2022 and Fall Semester 2022
	Those who resumed studies or reenrolled from the 2022 Spring Semester, who first enrolled from September, any year	Those selected via this application will receive Tuition Reduction for Spring Semester 2022

#### **( 5 ) Contact**

Send any inquiries via the question form at the link below.

Japanese	<a href="https://global.support.ritsumeai.ac.jp/hc/ja/requests/new?ticket_form_id=360005720194">https://global.support.ritsumeai.ac.jp/hc/ja/requests/new?ticket_form_id=360005720194</a>	
English	<a href="https://global.support.ritsumeai.ac.jp/hc/en-us/requests/new?ticket_form_id=360005720194">https://global.support.ritsumeai.ac.jp/hc/en-us/requests/new?ticket_form_id=360005720194</a>	

## **2. Tuition Reduction**

### **( 1 ) Tuition Reduction Types**

What is Tuition Reduction? Tuition Reduction is a form of financial aid offered by Ritsumeikan University with the purpose of reducing the fiscal burden of international students by covering a percentage of tuition fees. According to the rules established in the “Ritsumeikan University Tuition Reduction Scholarship for International Students Regulations,” Tuition Reduction equaling 20%~100% of tuition fees is awarded to selected applicants.

With respect to undergraduate students, the percentage of students awarded Tuition Reduction differs depending on the language of study (Japanese-based or English-based). For applicants who meet the application requirements, the top 70% of Japanese language-based students and all English language-based students will receive Tuition Reduction.

#### **Tuition Reduction for Privately-Financed International Students (Current Undergraduate Students)**

Those enrolled via Japanese language-based admissions	Undergraduate Category I (100% Reduction)	Top 10% of total applicants
	Undergraduate Category II (50% Reduction)	Next top 10% of total applicants after Undergraduate I recipients
	Undergraduate Category III (20% Reduction)	Next top 50% of total applicants after Undergraduate I • II recipients

Those enrolled via English language-based admissions	Undergraduate Category I (100% Reduction)	Top 10% of total applicants
	Undergraduate Category II (50% Reduction)	Next top 10% of total applicants after Undergraduate I recipients
	Undergraduate Category III (20% Reduction)	Applicants who did not receive Undergraduate I or II reduction

\*Tuition Reduction for new enrollees (students newly enrolled from the 2022 Spring Semester except for transfer students, etc.) is decided at the time of admissions results, thus, such students are not eligible to apply via this application.

Tuition Reduction for Privately-Financed International Students (Graduate Students)

All Graduate Schools	Graduate Category I (100% Reduction for the regular program duration)	Recipients notified at time of admissions screening results announcement (Selection via this application not possible)
	Graduate Category II (20% Reduction)	All applicants who meet eligibility criteria (Students not selected for Graduate Category I should apply)

**( 2 ) Award Period**

One year, from April 2022~ March 2023

However, the Tuition Reduction award period for September enrollees who have re-enrolled or resumed studies from the 2022 Spring Semester is one semester only. Please refer to p. 3.

**( 3 ) 2022 Spring Semester Tuition Reduction Application Eligibility Criteria**

- **Applicants must meet one of the following requirements (A), and all of the following requirements (B).**

A	<p><b>Applicants must meet one of the following requirements.</b></p> <ol style="list-style-type: none"> <li>1) Be an April enrollee enrolled for the 2022 Spring Semester; or</li> <li>2) Be an April enrollee studying abroad on a program administered by Ritsumeikan University for the 2022 Spring Semester (enrollment status of “Study Abroad”); or</li> <li>3) Be an Spring enrollee who is re-enrolling or resuming studies from the 2022 Spring Semester; or</li> <li>4) Be authorized by the International Center to complete an application due to special circumstances.</li> </ol>
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B	<p><b>In addition to (A) above, applicants must meet all of the following requirements (B).</b></p> <ul style="list-style-type: none"> <li><input type="checkbox"/> Must be a privately-financed international student currently enrolled in an undergraduate or graduate school degree-seeking program (as of April 1, 2022).</li> <li>*Undergraduate April 2022 enrollees are ineligible as Tuition Reduction for new enrollees is decided at the time of their enrollment.</li> <li>*Students who enrolled via a scholarship that pays for their tuition fees are ineligible.</li> <li>*Application is unnecessary for Graduate Category I awardees.</li> <li><input type="checkbox"/> Must hold a “Student” residence status or be scheduled to obtain the same, and be within the standard</li> </ul>
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	<p>number of years required for graduation.</p> <p><input type="checkbox"/> 2nd year and higher undergraduate students <u>only</u>: Must meet credit standards</p> <p>*Undergraduate Categories I, II: The total number of credits earned as of completion of semester immediately preceding the semester of this application must be equal to or higher than the total number of credits required for graduation divided by 8 (the total number of required semesters), then multiplied by the number of semesters you have been enrolled as of completion of the previous semester.</p> $\frac{\text{Total credits earned as of completion of semester immediately preceding semester this application is submitted}}{\geq \left( \frac{\text{Credits required for graduation}}{8} \right) \times (\text{Number of semesters enrolled as of completion of semester immediately preceding semester this application is submitted})}$ <p>*Undergraduate Category III: The total credits earned over the course of the two semesters immediately prior to the semester of this application must be 10 or more.</p>
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**( 4 ) Tuition Reduction Selection Procedures**

**Undergraduate students only; graduate students must meet application requirements.**

**• Undergraduate students**

Selection will be based according to the following credit standards, grade standards, and submitted application documents.

i ) Credit standards

At the time of application, students must have acquired the number of credits below, or more, in order to be eligible to apply. (excluding students enrolled from September 2021)

$$(1/8 \text{ of the no. of credits required to graduate from your college}) \times (\text{no. of semesters enrolled})$$

ii) Grade standards:

Evaluation will be based on cumulative GPA at the time of the screening.

\*Cumulative GPA is calculated according to the following equation.

$$\frac{(5 \times \text{number of "A+" credits}) + (4 \times \text{number of "A" credits}) + (3 \times \text{number of "B" credits}) + (2 \times \text{number of "C" credits})}{(\text{Number of total registered A+, A, B, C, and F credits})}$$

**( 5 ) Announcement of Results**

Results are scheduled to be announced via manaba+R in Middle May.

For students of the Graduate School of Business Administration (those who enrolled in 2020 or earlier), the amount of tuition to be reduced will be determined after 2022 Spring Semester tuition fees are finalized.

**( 6 ) Things to Keep in Mind**

**• About the Application**

- 1) Students who want to receive Tuition Reduction **must apply** for Tuition Reduction **each year**. Applying for Tuition Reduction once **does not** automatically grant you Tuition Reduction for the duration of your studies.
- 2) April enrollees, other than new April 2022 enrollees, who meet the application criteria but who fail to apply for Tuition Reduction via this “2022 Spring Application” cannot receive Tuition Reduction for either the 2022 Spring Semester or 2022 Fall Semester.
- 3) Tuition Reduction for newly enrolled undergraduate students in their first year (students newly enrolled from the 2022 Spring Semester except for transfer students, etc.) is determined at the time of the admissions screening. Thus, such students are ineligible to apply for Tuition Reduction at this time.

- 4) The Tuition Reduction award period for September enrollees who have re-enrolled or resumed studies from the 2022 Spring Semester is one semester in length. Thus, such students who wish to receive Tuition Reduction from the 2022 Fall Semester onwards must submit an additional application for Tuition Reduction during the 2022 Fall Application.
- 5) Students who will reach the end of their standard program duration at the end of the 2022 Spring Semester are only eligible to receive one semester of Tuition Reduction if selected.

• **Those on a “Leave of Absence”**

Those whose 2022 Spring Semester enrollment status is “Leave of Absence” cannot apply for Tuition Reduction. Furthermore, Tuition Reduction will be cancelled if a student’s enrollment status changes to “Leave of Absence” after applying for Tuition Reduction.

• **Regarding the Cancellation of Tuition Reduction (please read the regulations for details)**

- 1) About Cancellation: According to the regulations, students granted tuition reduction who meet any of the following will have their tuition reduction revoked.
  - a. Those whose application is found to contain deliberate falsification or forgery, etc.
  - b. Those who no longer meet the Tuition Reduction eligibility requirements.
  - c. Those taking a leave of absence from their studies.
  - d. Those who have withdrawn from the university or who have been expelled.
  - e. Those suspended from school for 3 months or more.
  - f. Those who are judged by the Executive Director of the Division of International Affairs as undeserving of Tuition Reduction.

2) Regarding Repayment of Tuition in the Event of Cancellation of Tuition Reduction

Those whose Tuition Reduction is cancelled must pay an amount equal to that of their cancelled Tuition Reduction award amount for the semester(s) in question, in full, within two weeks of being informed of the cancellation.

• Ritsumeikan University Tuition Reduction Scholarship Regulations

<http://en.ritsumeikai.ac.jp/current-students/doc/RitsumeikanUniversityTuitionReductionScholarshipRegulations.pdf>

● Points to keep in mind if changing from another residence status to “Student” status

Tuition reduction/scholarship applications submitted by students who plan to change their residence status from another status to “Student” will be accepted only if the student indicates their plans to change residence status within the online application.

Within the online application such students must submit either 1) images of their residence card after conversion to “Student” residence status is complete, or 2) images of their residence card which has been stamped ‘applying for change of residence status’ by the Immigration Bureau, etc. Those who cannot submit either by the online application deadline will need to follow-up and submit either to the International Center afterwards.