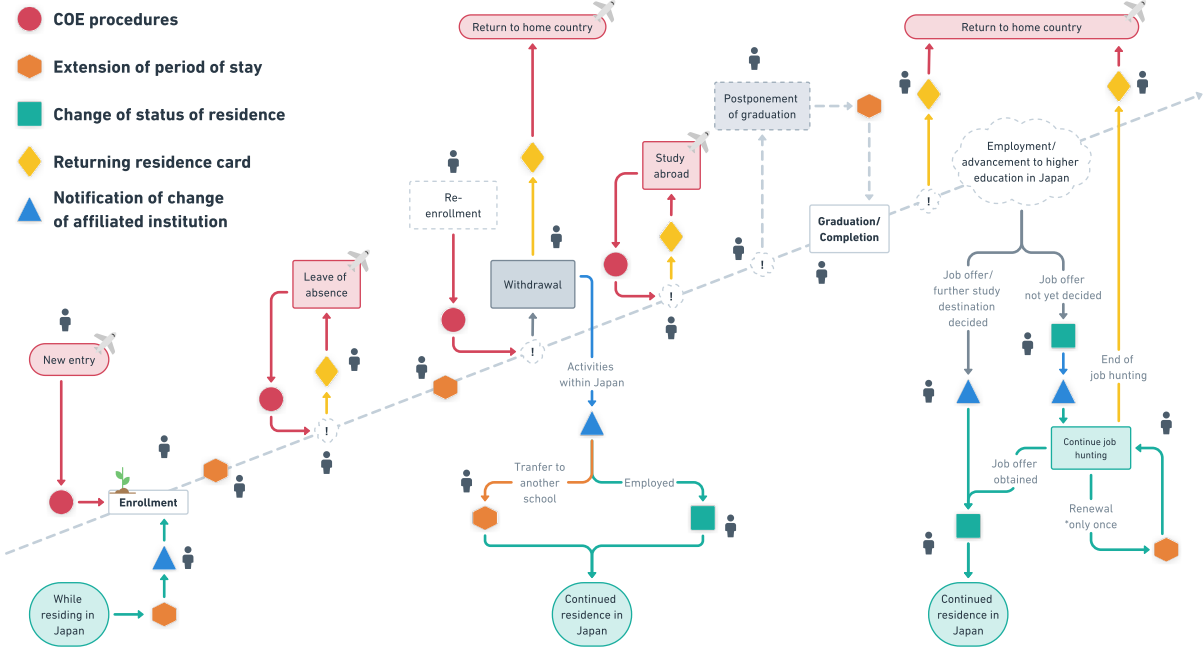


! Status of Residence Procedures

This diagram is based on typical cases. Depending on individual circumstances, the required procedures may differ. Furthermore, this does not guarantee that applications will always be approved. In particular, parts marked with a "!" may involve irregular procedures, so please consult with the International Center and the Immigration Bureau in advance as early as possible.



● COE procedures

To receive education at a Japanese university, you must obtain a student visa and enter Japan.

To apply for this visa, you must first obtain a Certificate of Eligibility (COE) issued by the Immigration Services Agency of Japan.

Because it is difficult for prospective enrollees living outside Japan to apply for a COE from within Japan, the International Education Center will act as a proxy applicant. Please check the required procedures on the page below.



*International Center webpage

⬡ Extension of period of stay

You can apply to extend your period of stay from three months before the expiration date shown on your residence card.

Even if you exceed the expiration date by one day, it constitutes illegal overstay. Be sure to apply to extend your period of stay at the Immigration Services Agency by the expiration date.

To renew the period of stay for the "Student" status, documents prepared by your university (your affiliated institution) are also required. These documents are issued by the International Education Center. Check the steps on the page below and proceed with the renewal.



*International Center webpage

■ Change of status of residence

After you finish your studies—such as by graduating, completing, or withdrawing—your basis for staying in Japan under the "Student" status no longer exists. If you wish to continue staying in Japan, you must change to a new status of residence.

Regarding status change after graduation/completion: If you engaged in job-hunting activities but did not secure employment by graduation/completion and wish to continue job hunting after graduation, you may be permitted to change to the "Designated Activities" status if certain conditions are met.



*International Center webpage

◆ Returning your residence card

Depending on changes in your academic situation, you may be required to return your residence card.

In addition to cases where you finish your studies and leave Japan, if you take a leave of absence or study abroad overseas for an extended period, you no longer need to remain in Japan. Therefore, as a general rule, you must leave Japan and return your residence card, even if time remains on your current period of stay.

The required procedures may vary depending on your situation and conditions. For certainty, please consult the Immigration Services Agency yourself.



*Immigration Services Agency webpage

▲ Change of affiliated institution

When your affiliated institution in Japan changes due to enrollment or graduation, you must file a notification.

For new students from another school in Japan, you must notify the Immigration Services Agency (ISA) within 14 days after the change of affiliated institution. If you will continue to reside in Japan after graduating/completing from this university, you must also notify the ISA within 14 days after graduation.

Failure to submit this notification may disadvantage you in residence-related applications. Be sure to file the notification.



*International Center webpage

! Other Important Procedures

1 Confirm attendance

- Each month, please respond to the questionnaire conducted by the International Education Center. The university is obligated to report international students with prolonged absences to the government.
- For this reason, we verify each month whether international students are engaged in study/research activities appropriate for the status of residence "Student."

1 Submission of Residence Card every April

- The university is required to report to the government the number of enrolled foreign nationals as of May 1 each year. Accordingly, every April we ask international students to submit an image of their Residence Card.
- Please be sure to submit the latest Residence Card image using the method specified by the International Education Center.

1 Submission of Renewed Residence Card

- The university needs to keep and manage up-to-date Residence Card information for international students studying under the status of residence "Student".
- If you have completed the renewal procedure and a new Residence Card has been issued, promptly submit an image of the new card to the university.