

Spring Semester 2025
Ritsumeikan University Tuition Reduction for
Privately-Financed International Students
Application Guidelines

| Application Period | | |
|----------------------|-------|------------------------------|
| April 2, 2025 (Wed) | 13:00 | ~ |
| April 10, 2025 (Thu) | 17:00 | (Deadline strictly enforced) |

Ritsumeikan University International Center

1. About the 2025 Spring Application (Overview)

(1) Introduction

1. Applications for Tuition Reduction and University-Recommended Scholarships are separate. To apply for scholarships see [International Center > Frequently Asked Questions from International Students > Scholarships and Support Funding](#).
2. The Tuition Reduction scheme from the 2027 academic year onward is currently undecided. While changes from the current configuration are being planned, whether to enact changes or to retain the current format will be decided at a later date.
3. Read the “Ritsumeikan University Tuition Reduction Scholarship for International Students Regulations” before applying for Tuition Reduction

(2) Schedule

The application schedule is as follows.

| | |
|--------------------|--|
| Application Period | 13:00 Wed, April 2 ~ 17:00 Thu, April 10, 2025 (Japan Standard Time) |
| Results | Scheduled to be announced on Thu, May 15, 2025 |

*Regardless of reason, applications will not be accepted outside the Application Period.

(3) Application Procedure

To apply, fill in all requisite information using the online application form at either link below.

| | |
|----------|---|
| Japanese | https://global.support.ritsumei.ac.jp/hc/ja/articles/360059530133 |
| English | https://global.support.ritsumei.ac.jp/hc/en-us/articles/360059530133 |

- Your RAINBOW ID and password will be required to access the application form.
- The online application form will not be available during the hours below due to system maintenance:
 - Everyday from 4:30 am to 5:30 am (During course registration periods: from 2:00 am to 6:30 am).
 - From 19:30 on Wednesdays to 9:00 on Thursdays.

(4) Eligible Applicants, and Tuition Reduction Award Period

As a rule, eligible students will be able to apply for the “Ritsumeikan University Tuition Reduction for Privately-Financed International Students” only once per year, from the semester matching their semester of enrollment (April enrollees apply in the spring, September enrollees apply in the fall).

As such, students eligible to apply via these application procedures are as follows.

| | Those eligible to apply this application period | Tuition Reduction Period |
|---|---|---|
| 1 | Spring enrollees <i>*except for 1st year undergraduate students enrolled from April 2025</i> | <u>Two semesters</u> starting with the Spring Semester 2025 |

| | | |
|---|--|--|
| 2 | September enrollees who are resuming studies or reenrolling from Spring Semester 2025 | One semester , Spring Semester 2025 |
| 3 | Certain MEXT Scholars enrolled from September who will transition to a privately-financed international student from the 2025 Spring semester. <i>*Eligible students will be contacted separately.</i> | |
| 4 | Other students who received approval from the International Center in advance to apply. | You will be separately notified |

*For newly enrolled undergraduates (those enrolled from Spring Semester 2025 with the exception of transfer students, etc.), awarding of Tuition Reduction is determined at the time of admissions, with results notified alongside admission results. Therefore, such students may not apply at this time.

*Students meeting 2 or 3 above who wish to receive Tuition Reduction for Fall Semester 2025 and forward must apply for Tuition Reduction again in Fall Semester 2025.

*Students meeting none of the criteria above who seek Tuition Reduction should read through these guidelines and apply.

(5) Questions

Send any inquiries via the question form at the link below.

| | | |
|----------|---|---|
| English | https://global.support.ritsumei.ac.jp/hc/en-us/requests/new?ticket_form_id=360005720194 |  |
| Japanese | https://global.support.ritsumei.ac.jp/hc/ja/requests/new?ticket_form_id=360005720194 |  |

2. Tuition Reduction System

(1) Tuition Reduction Categories

What is Tuition Reduction? Tuition Reduction is a system offered by Ritsumeikan University meant to ease the fiscal burden of tuition fees on international students by covering all or a percentage of those fees. According to the rules established in the “Ritsumeikan University Tuition Reduction Scholarship for International Students Regulations,” Tuition Reduction equaling 20%~100% of tuition fees is awarded to selected applicants.

To receive Tuition Reduction, a student must apply during the application period and must meet all eligibility criteria. Tuition Reduction awardees are chosen from among the pool of those students who apply and are subsequently confirmed to meet all eligibility criteria.

Tuition Reduction for Privately-Financed International Students (Current Undergraduate Students)

| Those Eligible | Tuition Reduction Category | Percentage of Awardees |
|--|---|--|
| Students enrolled via Japanese language-based admissions | Undergraduate Category I (100% Reduction) | Top 10% of total applicants <u>or less</u> |
| | Undergraduate Category II (50% Reduction) | Next top 10% of total applicants <u>or less</u> after Category I recipients |
| | Undergraduate Category III (20% Reduction) | Next top 50% of total applicants <u>or less</u> after Category I and II recipients |
| Students enrolled via English language-based admissions | Undergraduate Category I (100% Reduction) | Top 10% of total applicants <u>or less</u> |
| | Undergraduate Category II (50% Reduction) | Next top 10% of total applicants <u>or less</u> after Category I recipients |
| | Undergraduate Category III (20% Reduction) | All applicants who did not receive a Category I or II reduction |

***The Percentage of Awardees indicates the maximum possible percentage of applicants who may be awarded each category of Tuition Reduction. In other words, for example, the above does not mean that the top 10% of eligible undergraduate applicants will all necessarily be granted Undergraduate Category I (in accordance with article 4 of the “Ritsumeikan University Tuition Reduction Scholarship for International Students Regulations”).**

***The actual number of applicants granted Tuition Reduction changes from semester to semester. There is no specific cumulative GPA cutoff. For example, a student awarded Tuition Reduction last semester, whose cumulative GPA improved, will not necessarily be awarded Tuition Reduction this time around.**

Tuition Reduction for Privately-Financed International Students (Graduate Students)

| | | |
|----------------------|--|---|
| All Graduate Schools | Graduate Category I (100% Reduction for the regular program duration) | Recipients notified at time of admissions screening results announcement (Selection via this application not possible) |
| | Graduate Category II (20% Reduction) | All applicants who meet eligibility criteria |

(2) Award Period

- As a rule, the award period is one year, however, Tuition Reduction cannot be awarded for any semesters which exceed a student’s standard program limit.
- Tuition Reduction awarded to a student who applied in Fall Semester but who enrolled from Spring Semester, or who applied in Spring Semester but who enrolled from Fall Semester, however, is one semester in length.

(3) Eligibility Criteria

Students who meet the criteria in section 1. (4) “Eligible Applicants, and Tuition Reduction Award Period” who meet all of the following criteria are eligible to apply.

1. **Privately-financed international students enrolled in an undergraduate or graduate degree program**

*Undergraduate students enrolled from April 2025 are ineligible, as Tuition Reduction for new undergraduates

is decided at the time of their admission screening.

*Students who enrolled via a scholarship provided by a government or other organization that is paying for their tuition fees are ineligible.

*Graduate Category I awardees are ineligible.

2. **Must hold a “Student” residence status or be scheduled to obtain a “Student” residence status**

*A student in possession of a residence status other than “Student” when applying for Tuition Reduction who is scheduled to change to a “Student” residence status is eligible only if they notify the International Center of their upcoming scheduled change of status. Further, such a student who fails to have their residence status changed to “Student” during the semester when they applied for Tuition Reduction will lose eligibility.

3. **Student may not be in excess of their standard program duration as of the time of application**

4. **[For undergraduate students only] Must have earned at least 10 credits in total across the previous two semesters**

5. **[Eligibility for Undergraduate Categories I and II] The total number of credits earned as of completion of the semester immediately preceding the semester of this application must be equal to or greater than the total number of credits required for graduation divided by 8, then multiplied by the number of semesters you have been enrolled as of completion of the previous semester.**

$$\begin{array}{c} \text{Total credits earned as of completion} \\ \text{of semester immediately preceding} \\ \text{semester this application is} \\ \text{submitted} \end{array} \geq \left(\frac{\text{Credits required for} \\ \text{graduation}}{8} \right) \times \begin{array}{c} \text{(Number of semesters enrolled as of} \\ \text{completion of semester immediately} \\ \text{preceding semester this application is} \\ \text{submitted)} \end{array}$$

(4) Tuition Reduction Screening for Undergraduates

Of eligible applicants, Tuition Reduction Undergraduate Categories I, II, and III will be awarded to students by order of highest cumulative GPA as of the time of application. Regarding Undergraduate Categories I and II, however, only those meeting the criteria in section 2. (3) 5. will be considered.

- See the [Study Support Site](#) to learn about grade evaluation and cumulative GPAs.
- For students resuming studies or reenrolling from April 2025, credits earned and cumulative GPA are calculated as follows.
Credits earned: The total credits earned across the 2 semesters prior to the semester from which Leave of Absence began.
Cumulative GPA: Cumulative GPA as of the time of application.
- For students studying abroad via a Ritsumeikan University-administered program, cumulative GPA is their cumulative GPA as of the time of application.
- Students who transferred to Ritsumeikan from April 2025 as second or third year students (DUDP) will be considered as having fulfilled credit requirements, and their cumulative GPA will be considered as 3.00.
- Percentages in the Percentage of Awardees section of the chart on p.3 indicate the maximum possible amount. The actual number of students granted award will fall within those parameters. For example, the top 10% of eligible undergraduate applicants will not necessarily all be awarded Undergraduate Category I (in accordance

with article 4 of the “Ritsumeikan University Tuition Reduction Scholarship for International Students Regulations”). The number of students awarded Tuition Reduction fluctuates semester to semester. For these reasons there is no specific cumulative GPA cutoff. For example, an applicant awarded Tuition Reduction last semester, whose cumulative GPA improved, will not necessarily be awarded Tuition Reduction this time around.

(5) Announcement of Results

Results are scheduled to be announced on the 「Tuition and Fees Payment Information」 section of CAMPUS WEB on **Thursday, May 15th, 2025**.

*See [How to Check the Result on CAMPUS WEB](#) as a reference.

(6) Points of Caution

· About the Application

- Students who wish to receive Tuition Reduction **must apply** for Tuition Reduction **each year**. Applying for Tuition Reduction once **does not** automatically grant a student Tuition Reduction for the duration of their studies.
- Students enrolled from April 2025 or earlier who meet the criteria to apply but who fail to do so cannot receive Tuition Reduction for Spring Semester 2025 or Fall Semester 2025.
- The number of students awarded Tuition Reduction fluctuates semester to semester. For this and other reasons there is no specific cumulative GPA cutoff. For example, an applicant awarded Tuition Reduction last semester whose cumulative GPA has improved will not necessarily be awarded Tuition Reduction this time around. Be aware of the financial burden of tuition fees in advance, and understand and accept all the terms of Tuition Reduction before applying.

Application for Tuition Reduction and the award period for students planning to take a leave of absence must be determined on a case-by-case basis. Please consult with the International Center via the online contact form prior to the application period if you are considering a leave of absence.

· Students on a “Leave of Absence”

-Those whose 2025 Spring Semester enrollment status is “Leave of Absence” cannot apply for Tuition Reduction. -Tuition Reduction will be cancelled if a student’s enrollment status changes to “Leave of Absence” after they are awarded reduction (with the exception of Graduate Category I).

· Regarding the Revocation of Tuition Reduction (please read the regulations for details)

1) About revocation

According to the regulations, students granted Tuition Reduction who meet any of the following standards will have their Tuition Reduction revoked.

- a. Those whose application is found to contain falsification or forgery, etc.
- b. Those who no longer meet the Tuition Reduction eligibility requirements.
- c. Those taking a leave of absence from their studies.
- d. Those who have withdrawn from the university or who have been expelled.
- e. Those suspended from the university for 3 months or more.

f. Those who are judged by the Executive Director of the Division of International Affairs as unfit to receive Tuition Reduction.

2) Regarding Payment of Tuition in the Event of Revocation of Tuition Reduction

Those whose Tuition Reduction is revoked must pay an amount equal to that of their cancelled Tuition Reduction award amount for the semester(s) in question, in full, within two weeks of the day of receiving notification of the cancellation.

Nothing follows.